

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0825-57879

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2023**

Unit/Office/Dept/Div: **Department of Physics**  
 Project Code: **DPhys-2023**  
 Purpose: **Office use**

Total Budget : **97,000.00**  
 Funding : **GF-MOOE**  
 PPMP #: **200-5-2088-2023-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Ink, Epson 003,Genuine Black 65mL	10	btL	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Cyan 65mL	10	btL	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Magenta 65mL	10	btL	350.00	3,500.00	10											
Ink, EPSON 003,Genuine Yellow 65mL	10	btL	350.00	3,500.00	10											
Ink, Yellow C13T05A400 for Epson Copier ProWF-C878R	1	pack	9,000.00	9,000.00	1											
Ink, Cyan C13T05A200 Epson Copier ProWF-C878R	1	box of 50's	9,000.00	9,000.00	1											
Ink, Black C13T05A100 for Epson Copier ProWF-C878R	1	pack	8,000.00	8,000.00	1											
Ink, Magenta C13T05A300 for Epson Copier ProWF-C878R	1	box of 50's	9,000.00	9,000.00	1											
Gestetner Toner for CS 2014	1	pieces	3,850.00	3,850.00	1											
<b>Sub-Total</b>				<b>52,850.00</b>												
<b>Laboratory Supplies</b>																
LPG Gas Refill	2	tanks	1,000.00	2,000.00	2											
<b>Sub-Total</b>				<b>2,000.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	40	reams	289.00	11,560.00	40											
Paper, Bond, Long, S-20, 70 gsm	15	reams	286.00	4,290.00	15											
Ink, Refill, for Whiteboard Marker, Black, 30mL	2	btls	165.00	330.00	2											
Ink, Refill, for Whiteboard Marker, Blue, 30mL	2	btls	165.00	330.00	2											
Pen, Whiteboard Marker, black	10	pieces	50.00	500.00	10											



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00	10											
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00	10											
Pen, Ball, blue	25	pieces	10.00	250.00	25											
Pen, Ball, red	25	pieces	10.00	250.00	25											
Folder, Pressboard, US, Blue, Long	30	pieces	30.00	900.00	30											
Folder, Brown, Long Size 8.5x13"	10	pcs	7.00	70.00	10											
Tissue, Bathroom, 2 Ply, 12rolls/pack	3	pack	204.00	612.00	3											
Alcohol, Isopropyl, 70% solution, 500mL	7	btls	140.00	980.00	7											
Post it	10	pieces	20.00	200.00	10											
Record Book, 200 Pages	5	piece	90.00	450.00	5											
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	4	tubes	220.00	880.00	4											
Broom, Soft (Tambo), Large, Heavy Duty	2	pcs	250.00	500.00	2											
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00	5											
Carbon Paper, ordinary, Letter, 100 pcs/box	2	boxes	135.00	270.00	2											
Staple Wire, #35	2	boxes	30.00	60.00	2											
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	35	pack	115.00	4,025.00	35											
Pen, Highlighter, yellow	5	pieces	45.00	225.00	5											
Pen, Highlighter, orange	5	pieces	46.00	230.00	5											
Hand Towel, cloth, cotton, 12 pcs/pack	1	piece	258.00	258.00	1											
Duster, Feather	2	pcs	56.00	112.00	2											
<b>Sub-Total</b>				<b>28,472.00</b>												
<b>Grand Total</b>				<b>83,322.00</b>												

Prepared by: PERLIE A. GUCELA

Noted by: REV RHIZZA L. AURE  
Unit Head/Project Leader

Noted By: ALICIA M. FLORES  
Head, Budget Office *DPHYS - 301*

Date: 08/31/2022

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies