



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1008-302546

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. **01**

☒ INDICATIVE ☐ FINAL

Fiscal Year: **2026**

End-user or Implementing Unit: **Faculty of Veterinary Medicine**

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)		
Fuel & Lubricants											
Fuel, Diesel	Goods	160 liters * 3	Small Value Procurement	No	01/2026	01/2026	02/2026	GF-MOOE	9,920.00	Technical Specification	
Sub-Total									9,920.00		
Office Furniture & Fixture											
Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,	Goods	1 pc * 7	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	12,000.00	Technical Specification	1
Sub-Total									12,000.00		
Food and Services											

PROCUREMENT PROJECT DETAILS					PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Attached Supporting Documents	Remarks
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Buffet Style Meal Lunch or Dinner	Goods	80 pax * 2	Small Value Procurement	No	01/2026	01/2026	02/2026	GF-MOOE	20,000.00	Technical Specification	80
Snacks (AM/PM)	Goods	200 pax * 6	Small Value Procurement	No	01/2026	01/2026	02/2026	GF-MOOE	16,000.00	Technical Specification	
Sub-Total									36,000.00		
Awards & Tokens											
Token, Assorted VSU Products and Memorabilia with bag	Goods	2 bags	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	5,000.00		
Sub-Total									5,000.00		
IT Supplies and Equipment											
Ink, Epson 003, Genuine Black 65mL	Goods	6 btl	Small Value Procurement	No	01/2026	01/2026	03/2026	GF-MOOE	2,280.00		6
Sub-Total									2,280.00		
Common-Use Supplies & Equipment (CSE)											
Bond Paper, 80 gsm, A4	Goods	45 reams * 1	NP - Agency to Agency	No	01/2026	01/2026	03/2026	GF-MOOE	12,375.00	Technical Specification	45
Sub-Total									12,375.00		
Non-Common-Use Supplies and Equipment (Non-CSE)											

Prepared by: HARVIE P. PORTUGALIZA
Professor II
FVM
Date: OCT. 9 2025

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Date: Oct - 9, 2025



Date Generated: 10/08/2025

LUCIA M. SANCHEZ

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SPECIFICATION

1. Bond Paper, 80 gsm, A4

- 500 sheets/ream
- lint-free, bright white paper
- acid-free
- manufacturer should be ISO 9001:2015 (Quality Management System and 14004:2015 (Environmental Management System) certified

2. Buffet Style Meal Lunch or Dinner

- at least 1 serving of rice
- at least a combination of 2 main dishes of pork/beef/chicken/seafoods
- at least 1 serving of vegetables
- at least 1 serving of fruits or dessert
- at least 1 serving of drinks
- with complete basic catering set-up

3. Fuel, Diesel

- good quality

4. Glass Cleaner

- 500mL/btl
- spray type

5. Ink, Epson 003,Genuine Black 65mL

No specification provided.

6. Snacks (AM/PM)

- one (1) serving of snacks
- one (1) serving of drinks
- packed in biodegradable materials

7. Steel Cabinet with glass Door, sliding door, (Assembled) Adjustable shelves,

- **Type:** Display Cabinet, Filing Cabinet
- **Dimensions:** 900 mm (W) x 450 mm (D) x 1850 mm (H)
- **Finish:** Powder coated
- **Features:** Adjustable shelves

8. Token, Assorted VSU Products and Memorabilia with bag

No specification provided.