

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



152-5-637-2021-9-0-17

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Office of the Vice President for Research, Extension and Innovation

Project Code: OVPREI.A.III.C (Overhead Cost)

Purpose: Office Supplies

Total Budget : 170,000.00

Funding : GF-MOOE

| General Description       | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|---------------------------|----------|------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                           |          |      |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| IT Supplies and Equipment |          |      |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| VOIP PHONE Specs.         | 2        | unit | 6,000.00  | 12,000.00        |                                                  |     |     |     |     |     |     |     |     |     | 2   |     |
| Sub-Total                 |          |      |           | 12,000.00        |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Grand Total               |          |      |           | 12,000.00        |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by: Mari Lou L. Sta. Iglesia  
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Noted by: MA. JULIET C. CENIZA  
Unit Head/Project Leader

Funds Available:

Alicia M. Flores  
Head, Budget Office

Date: 10/28/2021

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies