	Supplemental
same budget)	Revised (Changed items, same budget)
	✓ Original PPMP





## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) CY 2025

CHARGED TO END-USER/UNIT: Department of Development Communication GF-MOOE

PPMP #: PPMP-2025-092524-0569

Project, Programs and Activities (PPAs):

DDC Projects, Programs and Activities (PAPs)

DDC-01: Sustain academic excellence in the field of Development Communication

- a. Comprehensive review and upgrading of undergraduate and graduate curriculum offerings
- b. Local, national and international certifications and accreditation of programs
- c. Upskilling and reskilling of faculty and staff through participating in local, national, and international trainings, seminars and workshops
- d. Professional development of faculty e. Local, national and international opportunities for student engagements

DDC-02: Establish wider partnerships in instruction, research and extension

- a. Involvement in research and extension programs
- b. Internship partners that are of industry-standard for students
- c. Strengthening local, national and international linkages

DDC-03: Efficient and effective implementation of office processes

a. Student concerns (enrolment, performance, grade submissions)

- b. Teaching performance evaluation by students
- Customer feedback monitoring
- d. Maintaining cleanliness inside and outside DDC premises (grass cutting, pruning of trees)

code	2
General Description	Concert Donoring
Size	Quantity /
Budget	Estimated
Procurement	Mode of
ment Jan Feb Mar Apr May	
Feb	
Mar	Sche
Apr	dule/N
May	lilesto
Jun	ne of /
Jun Jul Aug	Activit
	ies (in
Sep	Milestone of Activities (in quantities)
Oct	ities)
Sep Oct Nov Dec	
D	

Construction and Electrical Supplies  Extension wire with 4 gang Universal Convenience Outlet, at least 20 meters long  GRASS CUTTER, 4 stroke	5 pcs 1 unit	3,750.00	NP - Small Value Procurement NP - Small Value	<u> </u>										
GRASS COLLER, 4 STOKE	- G	23,000.00	Procurement	-										
Sub-Total		26,750.00												
Food & Food Ingredients														
Snacks AM	100 set	8,000.00	NP - Small Value Procurement	50							50	50	50	50
Snacks PM	100 packs	8,000.00	NP - Small Value Procurement	50							50	50	50	50
Packed Meals for Lunch (200.00)	200 packs	40,000.00	NP - Small Value	50			50				50	50	50	50 50
			Procurement											
Sub-Total		56,000.00							_					
Fuel & Lubricants									_					
Diesel Fuel	400 L	28,000.00	NP - Small Value Procurement	100			100				100	100	100	100 100
Gasoline	150 liter	10,200.00	NP - Small Value Procurement	15	15	15	15	15		15	15 10		10	10 10
Sub-Total		38,200.00												
IT Supplies and Equipment														
Epson 001 ink, Black, 127ml, Genuine	4 btls	2,400.00	NP - Small Value Procurement	4							1			
Pigment lnk for Epson L15150, Black 008	2 btl	1,500.00	NP - Small Value Procurement	2										
Pigment Ink for Epson L15150, Cyan 008	2 btl	1,500.00	NP - Small Value Procurement	2										
Pigment Ink for Epson L15150, Magenta 008	2 btl	1,500.00	NP - Small Value Procurement	2										

Photo Paper Glossy A4	My-Gel Gel Ink Pen refill 0.5mm, Blue	Sharpener, Pencil Heavy Duty good qlty	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	Paper Cutter, Sliding, for A3, with metal base, replaceable blades	Fastener, Paper, plastic, 50 sets/box	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	Pen, Permanent Marker, black, fine tip	Pen, Permanent Marker, blue, fine tip	Paper, Bond, A4, S-24, 80 gsm	Office Supplies	Sub-Total	H5/EG Four Track Professional Voice Portable Recorder	Special SAM Broadcaster PRO Version 2022 or latest Version, License Radio Software	Foam Mic Wind Cover Furry Windscreen Muff compatible for ZOOM H5 H6 Recorder	Presentation Clicker/Pointer	Pigment Ink for Epson L15150, Yellow 008
5 sheets	40 piece	1 pieces	5 pack	1 unit	4 boxes	5 boxes	5 box of 50's	10 pieces	10 pieces	20 reams			2 unit	1 set	2 pcs	3 pcs	2 btl
750.00	1,000.00	350.00	3,925.00	6,800.00	160.00	100.00	150.00	600.00	600.00	5,780.00		71,900.00	40,000.00	18,000.00	400.00	5,100.00	1,500.00
NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency			NP - Small Value Procurement	NP - Small Value Procurement	NP - Small Value Procurement	NP - Small Value Procurement	Value Procurement
5	40	1	51	_	4	5	5	10	10	20			2	1	2	3	2

Cleaning Floor Brush Long Handle	Water Dipper (Tabo)	Pail, Utility, Plastic 100 liter cap/drum/water container	Soap, Detergent, Powder, 1 kilo/pack, any scent	Stick Broom (tingting) 6" from the top, approx 370 pcs	Foldable easy squeeze mop	Dust pan, plastic, stand-up handle, large	Broom, Soft (Tambo), Large, Heavy Duty	Soap, Dishwashing Liquid Refill, 375ml	Disinfectant Cleaner, multi-surface, scented	Tissue, Bathroom, 2 Ply, 12rolls/pack	Alcohol, Ethyl, 70% solution, 1 gallon	Pen, Whiteboard Marker, blue,	Pen, Whiteboard Marker, black	Folder, File, Long, 14pts, White	Folder, Ordinary, A4	Envelope, Brown, long, good quality	Envelope, Expanding, with garter tie, brown, long	Vellum Paper Letter	Vellum Paper A4
3 pcs	4 pc	container 2 pieces	scent 5 kl	ox 370 pcs 4 piece	3 pc	4 pc	4 pcs	10 packs	4 gal	5 pack	4 gallons	10 pieces	10 pieces	50 piece	50 pcs	50 pcs	, long 30 pc	1 reams	1 reams
1,050.00	180.00	2,000.00	750.00	240.00	1,200.00	560.00	1,000.00	2,000.00	1,680.00	1,020.00	2,400.00	es 500.00	500.00	e 500.00	350.00	250.00	600.00	s 290.00	s 290.00
NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency	NP - Agency to Agency
З	4	2	5	4	ω	4	4	10	4	σ.	4	10	10	50	50	50	30	1	_

	230,975.00	230,9	TOTAL BUDGET:
	38,125.00	38,1	Sub-Total
2	00 NP - Agency to Agency	2 piece 70.00	Hand Towel, cloth, cotton
6	.00 NP - Agency to Agency	6 pcs 480.00	Scrub Sponge, Heavy Duty

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

LIZA ANN C. JAGONOS

Prepared by:

Submitted by:

Unit Head/Project Leader

DEPORTIVILLA DE SOLA D

Date: 09/25/2024