



10-5-823-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Department of Plant Breeding & Genetics**
Project Code: **DPBG-2021**
Purpose: **For the Department Use**

Total Budget : **175,000.00**
Funding : **GF- MOOE**

- ☒ Original PPMP
☐ Revised (Changed items, same bud
☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	D
Construction and Electrical Supplies																
Bulb, Incandescent, 50 watts	15	pieces	50.00	750.00	15											
Sub-Total				750.00												
Fuel & Lubricants																
Gasoline, Premium	60	liter	55.00	3,300.00	10	10	10	10	10	10						
Sub-Total				3,300.00												
Hardware																
Raincoat, Jacket and Pants, Medium, Transparent	1	pair	125.00	125.00				1								
Hose, Garden, 5/8"Ø	50	meter	10.00	500.00	25			25								
Bulb, LED, 9W	15	piece	150.00	2,250.00	15											
Sub-Total				2,875.00												
IT Supplies and Equipment																
Desktop Computer (i3)	1	set	30,000.00	30,000.00	1											
Sub-Total				30,000.00												
Office Furniture & Fixture																
Executive Table	1	unit	25,000.00	25,000.00	1											
Conference Table	1	set	35,000.00	35,000.00	1											
Office chair, with arm rest	5	pc	5,000.00	25,000.00	5											
Sub-Total				85,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	115	reams	289.00	33,235.00	20	20	20	20	20	15	20					
Paper, Mimeo, WW, A4, S-18	10	reams	210.00	2,100.00		5				5						

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BY: *[Signature]*

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Mimeo, GW, Short, S-18	10	reams	166.00	1,660.00			5			5						
Paper, Mimeo, GW, Long, S-18	10	reams	190.00	1,900.00	5			5								
Pen, Permanent Marker, blue, fine tip	25	pieces	60.00	1,500.00	5	5	5	5	5							
Pen, Whiteboard Marker, black	25	pieces	50.00	1,250.00	5	5	5		5	5						
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00		5										
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	5	boxes	13.00	65.00	5											
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	5	boxes	20.00	100.00	5											
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	30	10	30	10	10	10						
Sticky Note, 3 x 3, Yellow	3	pads	84.00	252.00	1	1		1								
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	2	pieces	368.00	736.00	1			1								
Duster, Feather	4	pcs	45.00	180.00	1	1		1	1							
Disinfectant Cleaner, multi-surface, scented	1	gal	300.00	300.00	1											
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00	2	2	2	2	2	2						
Ink, Refill, for Whiteboard Marker, Black, 30ml	5	btl	165.00	825.00	1	1	1	1	1	1						
Ink, Refill, for Whiteboard Marker, Blue, 30ml	5	btl	165.00	825.00	1	1	1	1	1	1						
Magazine Box / Data File Box / Datafile, horizontal, made of chipboards, closed ends, Legal (Double)	10	pcs	195.00	1,950.00	2	2	2	2	2							
Magazine Box / Data File Box / Datafile, horizontal, made of chipboards, closed ends, Legal (Single)	10	pcs	100.00	1,000.00	2	2	2	2	2							
Alcohol, Ethyl, 70% solution, 500ml	5	btl	125.00	625.00	1	1	1	1	1	1						
Pen, Ball, blue	30	pieces	10.00	300.00	5	5	5	5	5	5						
Cleaner, Glass, 500ml, any scent	5	btl	198.00	990.00	1	1		1	1	1						
Rag, (for cleaning & wiping)	20	pieces	5.00	100.00	5	5	5	5								
Toilet Brush with Holder	1	set	180.00	180.00	1											
Sub-Total				51,953.00												
Grand Total				173,878.00												

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Prepared by:

ROMMEL M. GARRIDO

Noted by:

ROMMEL M. GARRIDO
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: 09/22/2020

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

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BY: J.