

- ☒ Original PPMF
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Department of Philosophy and Social Science**
 Project Code: **Ext59**
 Purpose: **Extension Supplies and materials**

Total Budget : **136,000.00**
 Funding : **GF-MOOE**
 PPMF #: **248-5-1009-2023-7-0-6**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
USB Hub, 4 gangs	4	piece	680.00	2,720.00										4		
LCD Projector, XGA (1024x768)	1	unit	27,000.00	27,000.00										1		
Sub-Total																
Office Supplies																
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	115.00	575.00										5		
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	5	pack	125.00	625.00										5		
A4 Matte Photo Paper	5	packs	70.00	350.00										5		
Envelope, Expanding, with garter tie, brown, long	10	pc	15.00	150.00										10		
Clear Book (Display Book), Refillable, A4, 20 shts, any color	5	pcs	67.00	335.00										5		
Clear Book Refills, A4 (10pcs/set)	10	sets	36.00	360.00										10		
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	4	pieces	368.00	1,472.00										4		
Data filer A4 Size	5	pcs	250.00	1,250.00										5		
Document Storage Box / Document Filing Case, plastic, transparent, A4 (30.7x23.2cm)	5	pcs	260.00	1,300.00										5		
Sub-Total																
Grand Total																
					36,137.00											

Prepared by:


ERROL C. FERNANDEZ

Noted by:


JOHN MARTIN A. DIAO
Unit Head/Project Leader

Noted By:


ALICIA M. FLORES
Head, Budget Office

Date: **08/18/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies