

☒ Original PPM  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2023**

SCAN HERE



PPM-P-2023-041-110078

Unit/Office/Dept/Div: **Institute of Human Kinetics**  
 Project Code: **Athletic Fee 2023 (IHK)**  
 Purpose: **For office use**

Total Budget: **29,000.00**  
 Funding: **STF**  
 PPM #: **20-1-897-2023-2-0-12**

| General Description                    | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|--|----------|------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|  |          |      |           |                  | Jan  | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>Office Equipment</b>                |          |      |           |                  |  |     |     |     |     |     |     |     |     |     |     |     |
| Water Dispenser, Cabinet type          | 2        | pc   | 10,000.00 | 20,000.00        |  |     |     |     | 2   |     |     |     |     |     |     |     |
| Hot and Cold Table Top Water Dispenser | 1        | unit | 3,500.00  | 3,500.00         |  |     |     |     | 1   |     |     |     |     |     |     |     |
| <b>Sub-Total</b>                       |          |      |           | <b>23,500.00</b> |  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                     |          |      |           | <b>23,500.00</b> |  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by: **MARVIN B. BANDALAN**  
 Noted by: **CHARIS B. LIMBO**  
 Unit Head/Project Leader

Noted By: **ALICIA M. FLORES**  
 Head, Budget Office

Date: **04/11/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
 Note: Please make a separate PPM for each funding source.  
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,  
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies