



April 26, 2021

Dr. Pastor P. Garcia

Project Leader
ECO-FARMI
Visca, Baybay City, Leyte

Dear *Dr. Garcia*:

Herewith is the approved CY 2021 budget appropriation for your project entitled "**Appropriate Technologies for Development of Ecological Farming Inputs and Outputs**" with a total amount of **Php 315,835.00** charged to the VSU General Appropriation Act (GAA) with the following breakdown per study:

A. SDY 1. Standardization, Reformulation and Utilization of Bio fertilizers (EFS 3.1418-1)

MOOE CY 2021	
Supplies and Materials	21,000.00
General Services	193,427.00
TOTAL (Php)	214,427.00

B. SDY 2. Development of Drum-type Rapid Composter (EFS 3-1418.2)

MOOE CY 2021	
Training	Php 5,000.00
Supplies and Materials	30,000.00
General Services	66,408.00
TOTAL (Php)	101,408.00

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Submission of quarterly research progress reports of the study to the project leader (**Attachment 1**).
2. Submit to the project leader every 1st week of July of every year the midyear research progress reports of the study (**Attachment 2**).
3. Submit every 1st week of January of the succeeding year the annual research progress reports of the study to the project leader (**Attachment 3**).
4. Submit the research highlights or papers of the study for presentations in coordination with the project leader during the Research In-house Review and Evaluation (**Attachment 4**).

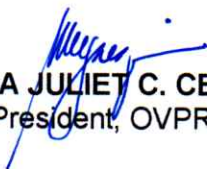
5. Present a paper in the regional/ national R&D Symposia/fora **(as scheduled by Consortium/National agency concerned with prescribed standard format)**.
6. Submit to the project leader your terminal report three (3) months after completion of research study **(Attachment 5)**.
7. Publish articles of significant research findings in indexed / peer reviewed journals.

Thank you for your continued support and cooperation the VSU's R & D Program.

Very truly yours,


ROSA OPHELIA D. VELARDE
 Director for Research

Recommending Approval:


MARIA JULIET C. CENIZA
 Vice President, OVPREI

APPROVED:


EDGARDO E. TULIN
 President

cc: Dr. Edgardo E. Tulin , VSU President
 Ms. Louella C. Ampac , Director, FMO
 Ms. Myrna S. Pancito , Budget Officer
 Ms. Erlinda S. Esguerra , Head, Accounting Office
 Dr. Romel B. Armecin , Director, Eco-FARMI
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