

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0814-137926

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Office of the Director for Physical Plant**
 Project Code: **PPES 2024**
 Purpose: **For Office supplies**

Total Budget : **75,000.00**

Funding : **GF-MOOE**

PPMP #: **176-5-1557-2024-7-0-1**

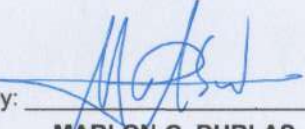
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Construction and Electrical Supplies																
Grass cutter set	1	pc	14,999.00	14,999.00		1										
Sub-Total				14,999.00												
Fuel & Lubricants																
Brake Fluid Dot 3/Dot 4 Super Heavy Duty, 1Liter	2	L	450.00	900.00		2										
Automatic Transmission Fluid, ATF	2	liter	700.00	1,400.00		2										
Sub-Total				2,300.00												
Hardware																
Contact cleaner	4	pcs	350.00	1,400.00		4										
Safety Gloves, Cotton knitted with Latex Orange Coated Palm	10	pair	40.00	400.00		10										
Sub-Total				1,800.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	5	btl	350.00	1,750.00		5										
Ink, EPSON 003,Genuine Cyan 65mL	2	btl	350.00	700.00		2										
Ink, EPSON 003,Genuine Yellow 65mL	2	btl	350.00	700.00		2										
Ink, EPSON 003,Genuine Magenta 65mL	2	btl	350.00	700.00		2										
Ink, Epson, genuine (C) T664, 70 ml	1	pieces	350.00	350.00		1										
Ink, Epson, genuine, (BK) T664, 70 ml	1	pieces	350.00	350.00		1										
Ink, Epson, genuine, (Y) T664, 70 ml	1	pieces	350.00	350.00		1										
Ink, Epson, genuine (M) T664, 70 ml	1	pieces	350.00	350.00		1										
Sub-Total				5,250.00												

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																
Battery, Energizer Rechargeable Double AA	2	pieces	487.00	974.00		2										
Tape, Masking, 1" x 25 yards	25	rolls	48.00	1,200.00		25										
Tape, Duct, 2" x 25m, Black/Grey	15	rolls	180.00	2,700.00		15										
Stapler, HD No.35	2	pc	350.00	700.00		2										
Staple wire, 26/6, leg length 6mm, 5000 staples	2	boxes	60.00	120.00		2										
Pen, Sign, .5mm, Gel-type, Black	20	piece	35.00	700.00		20										
Pen, Ball, blue	10	pieces	10.00	100.00		10										
Pencil, #2, Medium, Yellow, 12pcs/box	1	Box of 12's	120.00	120.00		1										
Pen, pentel, pilot, (assorted colors)	4	pcs	75.00	300.00		4										
Paper, Bond, A4, S-24, 80 gsm	15	reams	289.00	4,335.00		15										
Paper, Bond, Long, S-24, 80 gsm	5	reams	328.00	1,640.00		5										
Fastener, Paper, plastic, 50 sets/box	3	boxes	38.00	114.00		3										
Correction Pen, rolling ball-metal tip	4	pc	220.00	880.00		4										
Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	4	btls	120.00	480.00		4										
Alcohol, Ethyl, 70% solution, 500mL	6	btls	125.00	750.00		6										
Paper Clips Small Vinyl (33MM)	2	Box of 100's	35.00	70.00		2										
Paper Clips Small Vinyl (50mm)	2	Box of 100's	40.00	80.00		2										
Folder, Ordinary, A4	50	pcs	7.00	350.00		50										
Folder long (Yellow Color)	12	pcs	10.00	120.00		12										
Dishwashing Paste	4	pc	70.00	280.00		4										
Soap, Dishwashing, Liquid, 250mL	4	btls	150.00	600.00		4										
Bathroom Deodorizer, with holder, at least 100g, any scent	4	pcs	80.00	320.00		4										
Soap, Detergent, Powder, 1 kilo/pack, any scent	4	kl	105.00	420.00		4										
Sub-Total				17,353.00												
Grand Total				41,702.00												

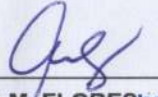
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Date: 08/14/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies