



DR. ROMEL B. ARMECIN
Director, Eco-FARMI
Visayas State University
Visca, Baybay City, Leyte, PHILIPPINES

Dear Dr. Armechin;

This is to inform you that for CY 2020, a budget amounting to Php. 551,574.40, is allocated by this office for your unit's overhead cost (Eco-FARMI-OC, 2020). Below is the breakdown of the charges:

Account Title	MOOE Allocation (Php)
I. Travelling Expenses	25,000.00
II. Training & Scholarship	7,000.00
III. Supplies and Material Expenses	57,000.00
IV. Awards, Rewards and Prizes	0.00
V. General Services	0.00
V. Repairs & Maintenance	11,000.00
VI. Labor & Wages	451,574.40
VII. Rent/Lease Expenses	0.00
2020 TOTAL ALLOCATION	551,574.40

As of June 30, 2020 your overall remaining balance is Php 254,110.43. We enjoined you to closely monitor the allotted budget this year and ascertain that the allotted budget will be enough to support the unit under your management till the end of the year. Thank you.

Very Truly Yours;

OTHELLO B. CAPUNO

VP for Research, Extension and Innovation

cc: OVPRE FILE

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

