

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



133-1-614-2022-1-0-0

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2022

Unit/Office/Dept/Div: **Office of the Vice President for the Student Affairs and Services**
 Project Code: **OVPAS-STF-2022**
 Purpose: **Office use**

Total Budget : **30,000.00**
 Funding : **STF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Document Scanner w/ ADF	1	unit	26,000.00	26,000.00	1											
Sub-Total				26,000.00												
Office Supplies																
String Doormat/Rug/Basahan	1	pieces	100.00	100.00									1			
Paper, Photo, Waterproof Glossy Inkjet , A4, 230 GSM No Backprint, 20 shts/pack	5	pack	60.00	300.00									3	2		
4 Layer File Tray (Office Organizer)	2	unit	300.00	600.00									1	1		
Mouse Pad, Rubber	2	pad	250.00	500.00									1	1		
Datafiler	5	pc	250.00	1,250.00									5			
Paper, Bond, A4, S-24, 80 gsm	4	reams	289.00	1,156.00									3	1		
Sub-Total				3,906.00												
Grand Total				29,906.00												

Prepared by: *Sheila Marie C. Lemos*
SHEILA MARIE C. LEMOS

Noted by: *Alelita Villocino*
ALELITA VILLOCINO
 Unit Head/Project Leader

Funds Available: *f. Remanent*
MYRNA S. PANCITO
 Head, Budget Office

Date: **08/31/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies