



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF VICE PRESIDENT FOR RESEARCH  
EXTENSION AND INNOVATION**

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**DR. LUCIA M. BORINES**

Head, PDDL

Visayas State University

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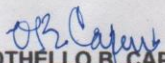
Dear *Dr. Borines*;

We regret to inform you that due to budget cut this **CY 2020**, a budget amounting to **Php. 179,689.60**, is allocated by this office for your unit's overhead cost (**PDDL-OC.2020**). Below is the breakdown of the charges:

Travelling Expenses	Training and Scholarship	Supplies and Material Expenses	Labor & Wages	2020 Total Allocation
25,000.00	15,000.00	60,000.00	79,689.60	179,689.60

As of **June 30, 2020** your overall remaining balance is **Php 95,673.00**. We enjoined you to closely monitor the allotted budget this year and ascertain that the allotted budget will be enough to support the unit under your management till the end of the year. Thank you.

Very Truly Yours;

  
**OTHELLO B. CAPUNO**  
VP for Research, Extension and Innovation

cc: OVPRE FILE



**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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FM-VSU-03  
v0 05-04-2020  
No. 20-223