

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0608-122318

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Department of Business and Management**

Project Code: **DBM Entrepreneurial Assistance and Monitoring Services**

Purpose: **supplies, training, and travelling needs for the extension project**

Total Budget : **80,000.00**

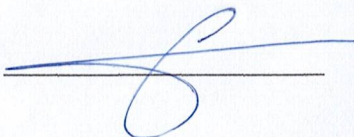
Funding : **GF-MOOE**

PPMP #: **4-5-1011-2023-2-0-2**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Food & Food Ingredients																
Packed Lunch (150.00) #1	260	pack	150.00	39,000.00							95	85		80		
Snacks PM	121	packs	80.00	9,680.00							60	61				
Sub-Total				48,680.00												
Office Supplies																
Paper, Manila	52	pcs	6.00	312.00						52						
Pen, Pentel Pen, Fine blue & black	20	pcs	50.00	1,000.00						20						
Glue, Multi-Purpose, White, at least 130g (118mL)	15	btls	78.00	1,170.00						15						
Pencil, Lead, #2, w/ eraser	120	pieces	10.00	1,200.00						120						
Paper, Bond, Colored, Long, S-16, 56gsm, Green	1	reams	315.00	315.00						1						
Paper, Bond, Colored, Long, S-16, 56gsm, Yellow	1	reams	315.00	315.00						1						
Paper, Bond, Colored, Long, S-16, 56gsm, Pink	1	reams	315.00	315.00						1						
Paper, Bond, Colored, Long, S-16, 56gsm, Blue	1	reams	315.00	315.00						1						
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00						10	10					
Paper, Bond, Long, S-24, 80 gsm	10	reams	328.00	3,280.00						10						
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00						100						
Tape, Masking, 1" x 25 yards	10	rolls	48.00	480.00						10						
Tape, Transparent, 12mm x 50m	10	rolls	68.00	680.00						10						
Stapler, HD No.35	2	pc	350.00	700.00						2						
Staple Wire, #35	6	boxes	35.00	210.00						6						
Fastener, Paper, non-rust metal, 50 sets/box	4	boxes	50.00	200.00						4						
Binder Clip, 1.5", black	3	pcs	7.50	22.50						3						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Binder Clip, 2", black	3	pcs	8.50	25.50						3						
Sub-Total				17,320.00												
Transportation																
Car rental	4	unit	3,500.00	14,000.00						1	1	1		1		
Sub-Total				14,000.00												
Grand Total				80,000.00												

Prepared by:



Noted by:

BRYAN R. GAPASIN
Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
Head, Budget Office

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Date: **06/08/2023**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies