

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2023-0911-144426

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2023

Unit/Office/Dept/Div: **Department of Food Science and Technology**
 Project Code: **DFST Adv Education Office Supplies (2)**
 Purpose: **for office use**

Total Budget : **101,000.00**
 Funding : **GF-MOOE**
 PPMP #: **9-5-859-2023-8-0-10**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	15	btl	350.00	5,250.00											15	
External Hard Disk Drive (Portable, 2TB), USB 3.1	1	unit	4,200.00	4,200.00											1	
Sub-Total				9,450.00												
Office Supplies																
Paper, Bond, A4, S-20, 70 gsm	30	reams	253.00	7,590.00											30	
Paper, Bond, A4, S-24, 80 gsm	30	reams	289.00	8,670.00											30	
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	10	tubes	220.00	2,200.00											10	
Index Tab, transparent, self-adhesive, transparent, 5sets/box	20	boxes	90.00	1,800.00											20	
Tissue, Bathroom, 2 Ply, 12rolls/pack	5	pack	204.00	1,020.00											5	
Folder, Pressboard, US, Blue, Long	50	pieces	30.00	1,500.00											50	
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00											50	
Folder, Pressboard, US, Yellow, Long	50	pieces	30.00	1,500.00											50	
Sub-Total				25,780.00												
Grand Total				35,230.00												

Prepared by:

PEARL P. VISTAL

Noted by:

LYNETTE C. CIMA FRANCA
 Unit Head/Project Leader

Noted By:

ALICIA M. FLORES
 Head, Budget Office

Date: **09/1**