

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☒ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0708-44898

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **Office of the Director for Quality Assurance**  
 Project Code: **ODQA-2022\_Folder-Datafiler**  
 Purpose: **to be used for the ISO Internal Quality Audit Files**

Total Budget : **17,000.00**  
 Funding : **STF**  
 PPMP #: **87-1-524-2022-6-0-7**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Office Supplies</b>																
Folder, Expanded, Long (Light Blue)	350	pcs	20.00	7,000.00								350				
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	100	pcs	100.00	10,000.00								100				
<b>Sub-Total</b>				<b>17,000.00</b>												
<b>Grand Total</b>				<b>17,000.00</b>												

Prepared by:   
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Noted by:   
**EDITHA G. CAGASAN**  
 Unit Head/Project Leader

Noted By:   
**ALICIA M. FLORES**  
 Head, Budget Office *for office supplies*

Date: **07/08/2022**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies