

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

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PPMP-2023-0809-136635

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2023**

Unit/Office/Dept/Div: **Institute of Tropical Ecology & Envi. Mgmt.**

Project Code: **EXTENSION 08 -NR CRM 015**

Purpose: **FOR PROJECT USE**

Total Budget : **31,729.76**

Funding : **GF-MOOE**

PPMP #: **26-5-1232-2023-7-0-3**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
KARSPERKY INTERNET SECURITY 1 DEVICE 1 YEAR	2	pcs	700.00	1,400.00										2		
KARSPERKY ANTI VIRUS 1 DEVICE 2 YEARS	2	pcs	1,000.00	2,000.00										2		
NETBOOK	1	unit	16,000.00	16,000.00										1		
Ink, EPSON 003,Genuine Magenta 65mL	2	btl	350.00	700.00										2		
Ink, EPSON 003,Genuine Yellow 65mL	2	btl	350.00	700.00										2		
Ink, Epson 003,Genuine Black 65mL	2	btl	350.00	700.00										2		
Ink, EPSON 003,Genuine Cyan 65mL	2	btl	350.00	700.00										2		
Mouse, Wired, Optical, USB	1	pieces	210.00	210.00										1		
<b>Sub-Total</b>				<b>22,410.00</b>												
<b>Laboratory Equipment</b>																
DIVE BOOTIES	4	pcs	1,000.00	4,000.00										4		
<b>Sub-Total</b>				<b>4,000.00</b>												
<b>Office Supplies</b>																
Paper, Bond, A4, S-24, 80 gsm	8	reams	289.00	2,312.00									8			
Pen, Sign, .5mm, Gel-type, Blue	12	piece	35.00	420.00									12			
Correction Tape, 8m x 5mm wide	4	pc	40.00	160.00									4			
Paper Clips Small Vinyl (33MM)	4	Box of 100's	35.00	140.00									4			
Paper Clips Small Vinyl (50mm)	4	Box of 100's	40.00	160.00									4			
Pen, pentel, pilot, (assorted colors)	2	pcs	75.00	150.00									2			



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Cartolina, US, Orange, at least 160gsm	2	pcs	14.00	28.00									2			
Cartolina, US, Yellow, at least 160gsm	2	pcs	14.00	28.00									2			
Cartolina, Vellum, Green, at least 180gsm	2	pcs	35.00	70.00									2			
Cartolina, US, Blue, at least 160gsm	2	pcs	14.00	28.00									2			
Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	2	btls	120.00	240.00									2			
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	2	tubes	220.00	440.00									2			
Alcohol, Isoprophyl, 70% solution, 500ml pump type	2	btls	250.00	500.00									2			
<b>Sub-Total</b>				<b>4,676.00</b>												
<b>Grand Total</b>				<b>31,086.00</b>												

Prepared by: \_\_\_\_\_

**CECILIO M. BENITEZ**

Noted by: \_\_\_\_\_

**ELIZA D. ESPINOSA**  
Unit Head/Project Leader

Noted By: \_\_\_\_\_

**FEMALICIA M. FLORES**  
Head, Budget Office

Date: **08/09/2023**

<> \*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies