

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



13-5-485-2022-8-0-3

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2022

Unit/Office/Dept/Div: **Department of Economics**
 Project Code: **DOE 2022 A.III.a**
 Purpose: **For office use.**

Total Budget : **13,678.16**
 Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	10	box	30.00	300.00	10											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	10	boxes	14.00	140.00	5						5					
Glue, White, All-purpose, 1 gallon	1	gallons	510.00	510.00	1											
Ink, Refill, for Whiteboard Marker, Blue, 30mL	5	btls	165.00	825.00	5											
Ink, Refill, for Whiteboard Marker, Black, 30mL	7	btls	165.00	1,155.00	2						5					
Ink, Refill, for Whiteboard Marker, Red, 30mL	7	btls	165.00	1,155.00							7					
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00							2					
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige	1	ream	450.00	450.00	1											
Pen, Ball, black	20	pieces	10.00	200.00							20					
Pen, Ball, blue	20	pieces	10.00	200.00							20					
Pen, Ball, red	20	pieces	10.00	200.00							20					
Ring Binder, plastic, 10mm, 3/8" black	10	pieces	10.00	100.00	10											
Ring Binder, plastic, 14mm, 9/16" black	10	pieces	15.00	150.00							10					
Ring Binder, plastic, 22mm, 7/8" black	10	pieces	27.00	270.00	10											
Ring Binder, plastic, 14mm, 5/8" black	10	pieces	18.00	180.00							10					
Ring Binder, plastic, 8mm, 5/16" black	10	pieces	8.00	80.00	10											
Ring Binder, plastic, 20mm, 3/4" black	10	pieces	22.00	220.00							10					
Ring Binder, plastic, 12mm, 1/2" black	10	pieces	12.00	120.00	10											
Tape, Masking, 1" x 25 yards	8	rolls	48.00	384.00	8											
Tape, Masking, 1/2" x 25 yards	7	rolls	25.00	175.00							7					
Tape, Transparent, 24mm x 50m	8	rolls	120.00	960.00	8											
Nylon, #300, for grass cutter	2	kl	450.00	900.00	2											
Sub-Total				9,284.00												
Grand Total				9,284.00												

Prepared by:
CARLITO O. SUGANOB

Noted by:
MARIA HAZEL I. BELLEZAS
 Unit Head/Project Leader

Funds Available:
ALICIA M. FLORES
 Head, Budget Office

Date: **09/09/2021**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies.