



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2023-0523-119057

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: Office of the Head of the International Affairs Office

Project Code: IAO 2023 Tokens

Purpose: IAO 2023 Tokens for VSU Visitor

Total Budget : 811,400.00

Funding : GF-MOOE

PPMP #: 65-5-421-2023-4-0-17

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Awards & Tokens																
VSU Tote Bag 2023	600	pcs	200.00	120,000.00									600			
USB for VSU tokens	200	pcs	500.00	100,000.00									200			
Tumbler for VSU Tokens	400	pcs	300.00	120,000.00									400			
VSU Promotional Flyer/Brochure (VSU)	500	pcs	60.00	30,000.00									500			
VSU Note pad	16	ream	400.00	6,400.00									16			
VSU Pen for tokens	200	pcs	200.00	40,000.00									200			
VSU Paper Weight for tokens	200	pcs	150.00	30,000.00									200			
VSU Mugs for Tokens	200	pcs	200.00	40,000.00									200			
VSU Ruler for Tokens	200	pcs	50.00	10,000.00									200			
VSU Key chain for Tokens	200	pcs	180.00	36,000.00									200			
VSU cap/Hat for Tokens	400	pcs	300.00	120,000.00									400			
VSU Planner Notebook for tokens	200	pcs	150.00	30,000.00									200			
Folding VSU Umbrella for tokens	200	pcs	275.00	55,000.00									200			
VSU Foldable fan for tokens	200	pcs	120.00	24,000.00									200			
Sub-Total				761,400.00												
Food & Food Ingredients																
Assorted VSU Products (cassava chips, biscotti, vacuum fried jackfruit etc)	200	packs	150.00	30,000.00									200			
Sub-Total				30,000.00												

General Description	Quantity	Unit	UnitCost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Grand Total				791,400.00												

Prepared by: 
ANA MARQUIZA M. QUILICOT

Noted by: 
ANA MARQUIZA M. QUILICOT
 Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
 Head, Budget Office

Date: **05/23/2023**

➤ *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PMP for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
 Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies