



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022



Unit/Office/Dept/Div: Office the of Head Income Generating Projects
Project Code: OHLDHRA
Purpose: For training/workshop

Total Budget : 33,000.00
Funding : GF-MOOE
PPMP #: 90-5-897-2022-5-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Office Supplies																
Carolina, US, Light Green, at least 160gsm	20	pcs	14.00	280.00							20					
Carolina, US, Blue, at least 160gsm	20	pcs	14.00	280.00							20					
Post it	10	pieces	20.00	200.00							10					
Pen, Permanent Marker, black, broad tip	20	pieces	60.00	1,200.00							20					
Sub-Total				1,960.00												
Trainings																
July 13-15, 2022 Meals/Lunch	120	pcs	150.00	18,000.00							120					
July 13, 2022 Snacks (Morning and afternoon)	40	pcs	100.00	4,000.00							40					
July 14, 2022 Snacks (Morning and afternoon)	40	pcs	100.00	4,000.00							40					
July 15, 2022 Snacks (Morning and afternoon)	40	pcs	100.00	4,000.00							40					
Sub-Total				30,000.00												
Grand Total				31,960.00												

Prepared by: MARVIN B. BANDALAN

Noted by: JENNIFER E. ANDO
Unit Head/Project Leader

Noted By: ALICIA M. FLORES
Head, Budget Office

Date: 06/20/2022

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies