



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0228-181707

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Philippine Root Crops & Research Training Center**

Project Code: **PhilRootcrops Office Supplies**

Purpose: **PhilRootcrops Office Supplies**

Total Budget : **50,000.00**

Funding : **GF-MOOE**

PPMP #: **24-5-2111-2024-1-0-19**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Flash Drive, USB 3.0 with OTG	2	pcs	1,800.00	3,600.00	2											
Sub-Total				3,600.00												
Office Supplies																
Paper Cutter HD, size 15x12", brown	1	pieces	900.00	900.00	1											
Paper, Bond, Long, S-20, 70 gsm	20	reams	286.00	5,720.00		20										
Paper, Bond, A4, S-24, 80 gsm	50	reams	289.00	14,450.00	25					25						
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	4	tubes	220.00	880.00		4										
Tissue, Bathroom, 2 Ply, 12rolls/pack	10	pack	204.00	2,040.00		5				5						
Ruler, Plastic, 24"	2	pieces	35.00	70.00		2										
Bleach, Liquid, 99.9% Antibacterial, Disinfectant, at least 3785 mL	3	gallon	300.00	900.00		2				1						
Alcohol, Isopropyl, 70% solution, 500mL	10	btls	140.00	1,400.00	5					5						
Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	4	btls	120.00	480.00	2		2									
Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	2	pcs	1,500.00	3,000.00	2											
Stapler, HD No.35	4	pc	400.00	1,600.00	2			2								
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	10	pack	40.00	400.00		5			5							
Sign Here Sticky Notes	30	pack	59.00	1,770.00			15									
Battery, Rechargeable, AA (4pcs) w/ Charger	2	set	3,680.00	7,360.00	2					15						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	4	pack	785.00	3,140.00	4											
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomic PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	1	pcs	1,500.00	1,500.00	1											
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	3	pcs	200.00	600.00		3										
Sub-Total				46,210.00												
Grand Total				49,810.00												

Prepared by:


PRECILA C. BELMONTE

Submitted by:


MARLON M. TAMBIS
 Unit Head/Project Leader

{{-- Date: 02/28/2024

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies