

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte



32-1-607-2021-3-0-2

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: College of Veterinary Medicine

Project Code:

CVM Laboratory fee

Purpose:

for office and laboratory used

Total Budget : 150,000.00

Funding : STF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Desktop Computer (i3)	1	set	30,000.00	30,000.00							1					
Ink, Epson 003, Genuine Black 65mL	24	btl	350.00	8,400.00								24				
Ink, EPSON 003, Genuine Cyan 65mL	12	btl	350.00	4,200.00								12				
Ink, EPSON 003, Genuine Magenta 65mL	12	btl	350.00	4,200.00								12				
Ink, EPSON 003, Genuine Yellow 65mL	12	btl	350.00	4,200.00								12				
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00								5				
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00								5				
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00								10				
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00								5				
ATX Power Supply (500W)	2	pieces	980.00	1,960.00								2				
Computer Monitor 24", IPS	2	set	10,000.00	20,000.00								2				
Monitor Stand, Dual Articulating, C-Clamp and Grommet Option	1	piece	3,500.00	3,500.00								1				
<b>Sub-Total</b>				<b>85,210.00</b>												
<b>Medical &amp; Dental Supplies &amp; Equipment</b>																
Cotton, 400g	10	packs	165.00	1,650.00								10				
<b>Sub-Total</b>				<b>1,650.00</b>												
<b>Office Supplies</b>																
Alcohol, Ethyl, 70% solution, 500mL	15	btl	125.00	1,875.00							5	10				
Alcohol, Isopropyl, 70% solution, 500mL	15	btl	140.00	2,100.00										15		
Cleaner, Glass, 500mL, any scent	3	btl	198.00	594.00								3				



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	5	boxes	20.00	100.00									5			
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	5	boxes	28.00	140.00									5			
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	5	boxes	46.00	230.00									5			
Clip, Double Binder, 2" (approx. 51mm), Black, 12 pcs/box	5	boxes	70.00	350.00									5			
Clip, Double Binder, 3/4" (approx. 19mm), Black, 12 pcs/box	20	boxes	13.00	260.00									5			
Soap, Detergent, Powder, 1 kilo/pack, any scent	6	kl	105.00	630.00									20			
Soap, Dishwashing, Liquid, 250mL	12	btls	150.00	1,800.00									6			
Disinfectant Spray, 170g	6	can	280.00	1,680.00									12			
Envelope, Expanding, plastic, A4	24	pc	26.00	624.00									6			
Eraser, whiteboard, magnetic flannel	2	pc	60.00	120.00						24						
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	1	pieces	368.00	368.00						2						
Foil, Aluminum, 16m x 30cm (approx. 260g)	5	boxes	290.00	1,450.00						1						
Folder, File, Long, 14pts, White	50	piece	10.00	500.00						5						
Folder, File, Short, 14pts, White	25	piece	8.00	200.00						50						
Folder, Pressboard, US, Green, Long	50	pcs	30.00	1,500.00						25						
Folder, Pressboard, US, Blue, Long	30	pieces	30.00	900.00						50						
Folder, Pressboard, US, Yellow, Long	30	pieces	30.00	900.00						30						
Glue, Multi-Purpose, White, at least 130g (118mL)	3	btls	78.00	234.00						30						
Hand Sanitizer, Gel, Antibacterial, push-type, 250mL	5	btls	120.00	600.00						3						
Ink, for stamp pad, violet, 30mL, w/ applicator	2	btls	35.00	70.00						5						
Pen, Permanent Marker, black, broad tip	5	pieces	60.00	300.00						2						
Pen, Permanent Marker, blue, fine tip	6	pieces	60.00	360.00						5						
Pen, Permanent Marker, black, fine tip	6	pieces	60.00	360.00						6						
Pen, Ball, blue	24	pieces	10.00	240.00						6						
Pen, Sign, .5mm, Gel-type, Blue	24	piece	35.00	840.00						24						
Pencil, Lead, #2, w/ eraser	24	pieces	10.00	240.00						24						
Soap, Toilet, regular size	12	pieces	35.00	420.00						24						
Specialty Board, long 8-1/2 x 13, 220 gsm, Cream (10pcs/pack)	15	pack	85.00	1,275.00						15						



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Specialty Board, short 8-1/2 x 11, 220 gsm, White (10pcs/package)	15	pack	65.00	975.00							15					
Stamping Pad size 2	1	pieces	155.00	155.00							1					
Tape, Double Sided, 1" x 10m	2	rolls	35.00	70.00							2					
Tape, Double Sided, 2" x 10m	2	rolls	70.00	140.00							2					
Tape, Double Sided, 3/4" x 10m	2	rolls	26.00	52.00							2					
Tape, Duct, 2" x 25m, Black/Grey	3	rolls	180.00	540.00							3					
Tape, Masking, 1" x 25 yards	5	rolls	48.00	240.00							5					
Tape, Masking, 1/2" x 25 yards	2	rolls	25.00	50.00							2					
Tape, Masking, 2" x 25 yards	5	rolls	95.00	475.00							5					
Tape, Masking, 3" x 25 yards	3	rolls	143.00	429.00							3					
Tape, Packaging, 2" x 100 yards, Tan	2	rolls	55.00	110.00							2					
Tape, Transparent, 12mm x 50m	2	rolls	68.00	136.00							2					
Tape, Transparent, 24mm x 50m	2	rolls	120.00	240.00							2					
Toilet Brush with Holder	4	set	180.00	720.00							4					
Toilet Bowl Cleaner, at least 1 liter	4	btl	250.00	1,000.00							4					
<b>Sub-Total</b>				<b>26,592.00</b>												
<b>Grand Total</b>				<b>113,452.00</b>												

Prepared by:

**JOEL M. ISRAEL**

Noted by:

**SANTIAGO T. PEÑA, JR.**  
Unit Head/Project Leader

Funds Available:

**MYRNA S. PANCITO**  
Head, Budget Office

Date: **05/21/2021**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation  
Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies