

☒ Original PPMP
 ☐ Revised (Changed items, same budget)
 ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE

 PPMP-2024-0926-225343

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2025

END-USER/UNIT: **International Affairs Office**

PPMP #: **PPMP-2025-092624-0632**

CHARGED TO **GF-MOOE**

Project, Programs and Activities(PPAs):

- Accommodating regional, national, and international visitors and guests.
- Conduct of regular management committee meetings with key officials.
- Preparation of International Affairs office correspondence, reports, directives, and maintenance for the International Affairs Office.
- Attendance and participation in national and international meeting and conferences.
- Annual Membership Fee for Visayas State University

RECEIVED
 2 - 11-2024
 ALICIA R. DORES

Code	General Description	Quantity / Size	Estimated Budget	Mode of Procurement	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	IT Supplies and Equipment															
	Laptop 14" (i5)	1 unit	49,500.00	NP - Small Value Procurement			1									
	Apple Mac Mini , M2 Chip	1 pc	40,000.00	NP - Small Value Procurement			1									
	Sub-Total		89,500.00													
	TOTAL BUDGET:		89,500.00													

Note: Technical Specifications for each Item/Project being proposed shall be submitted as part of the PPMP

Prepared by:


MARK FLORENCE L. YGAÑA

Submitted by:


HANZEL N. MEJIA
Unit Head/Project Leader

Date: 09/27/2024