

- ☒ Original PMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



24-5-837-2021-5-0-23

PROJECT PROCUREMENT MANAGEMENT PLAN (PMP)

CY 2021

Unit/Office/Dept/Div: **Philippine Root Crops & Research Training Center**
 Project Code: **PRCRTC 075 S1**
 Purpose: **Purchase Materials and Supplies needed by the project**

Total Budget : **12,720.00**
 Funding : **GF-MOOE**

| General Description | Quantity | Unit | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) | | | | | | | | | | | |
|---|----------|--------|-----------|------------------|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| IT Supplies and Equipment | | | | | | | | | | | | | | | | |
| Flash Drive, at least 32GB USB 3.0 | 1 | piece | 800.00 | 800.00 | 1 | | | | | | | | | | | |
| Sub-Total | | | | 800.00 | | | | | | | | | | | | |
| Office Supplies | | | | | | | | | | | | | | | | |
| Tissue, Bathroom, 2 Ply, 12rolls/pack | 2 | pack | 204.00 | 408.00 | 1 | | 1 | | | | | | | | | |
| Tape, Masking, 1/2" x 25 yards | 50 | rolls | 25.00 | 1,250.00 | 20 | | 20 | 10 | | | | | | | | |
| Soap, Dishwashing, Liquid, 250mL | 2 | btl | 150.00 | 300.00 | 1 | | | | | | | | | 1 | | |
| Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm) | 5 | boxes | 14.00 | 70.00 | 1 | | | 1 | 1 | | | 2 | | | | |
| Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms | 2 | box | 30.00 | 60.00 | | | | | | | | | 2 | | | |
| Pen, Permanent Marker, black, fine tip | 20 | pieces | 60.00 | 1,200.00 | | 4 | | | 4 | | 4 | | 4 | | 4 | |
| Sub-Total | | | | 3,288.00 | | | | | | | | | | | | |
| Grand Total | | | | 4,088.00 | | | | | | | | | | | | |

Prepared by: LISA I. ARCE Noted by: LISA I. ARCE Funds Available: MYRNA S. PANCITO Date: 06/17/2021
 Unit Head/Project Leader

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
 Note: Please make a separate PMP for each funding source.
 Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies