

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte



10-5-1498-2022-8-0-1

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**

**CY 2022**

Unit/Office/Dept/Div: **Department of Plant Breeding & Genetics**

Project Code: **DPBG (First and 2nd Quarter)- 2022**

Purpose: **For DPBG office use**

Total Budget : **175,000.00**

Funding : **GF-MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Fuel &amp; Lubricants</b>																
Gasoline, Premium	80	liter	55.00	4,400.00		40			40							
<b>Sub-Total</b>				<b>4,400.00</b>												
<b>Hardware</b>																
Ladder, 4 step folding aluminum	1	unit	6,500.00	6,500.00	1											
LED Bulb, 13 watts, 87% Energy Saving	10	pcs	188.00	1,880.00	5			5								
Faucet, Brass Plated	4	piece	300.00	1,200.00	4											
Door Knob	4	piece	1,000.00	4,000.00	4											
<b>Sub-Total</b>				<b>13,580.00</b>												
<b>Office Supplies</b>																
Alcohol, Ethyl, 70% solution, 500mL	20	btls	125.00	2,500.00	5		5	5		5						
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	115.00	345.00	1	1		1								
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	125.00	375.00	1	1		1								
Board, Illustration, 30" x 40" (2 Ply)	2	pcs	56.00	112.00	2											
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	1	unit	530.00	530.00	1											
Cleaner, Glass, 500mL, spray type, any scent	2	btls	198.00	396.00		2										
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	5	boxes	46.00	230.00	2			3								
Cork Board, Wall Mount, w/ aluminum frame, 2' x 3'	1	pcs	880.00	880.00	1											



General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Correction Tape, 8m x 5mm wide	2	pc	40.00	80.00	1	1										
Desk Tray, Plastic, Double, Dimension: approx. 6 x 26 x 35cm, any color	2	pcs	310.00	620.00	2											
Envelope, Document, Brown, 150 lbs, Long	20	pc	7.00	140.00			10		10							
Envelope, Document, Brown, 150 lbs, Short	20	pc	5.00	100.00			10			10						
File Organizer (Accordion), Expanding, w/ 13 inside pockets & index tabs, Legal	3	pieces	368.00	1,104.00	3											
Folder, Morocco, Long, w/ plastic binder, White	50	pieces	18.00	900.00	10	10	10	10	10							
Folder, Morocco, Short, w/ plastic binder, White	50	pieces	15.00	750.00	10	10	10	10	10							
Pen, Permanent Marker, black, fine tip	5	pieces	60.00	300.00	2	2			1							
Pen, Permanent Marker, blue, broad tip	5	pieces	60.00	300.00	1	1	1	1	1							
Record Book, Big, 300 pages	5	pcs	80.00	400.00	1	1	1	1	1							
Scissors, 6" heavy duty, good quality	2	piece	68.00	136.00	2											
Broom, Soft (Tambo), Large, Heavy Duty	2	pcs	250.00	500.00	2											
Soap, Detergent, Liquid, 1 gal, any scent	2	gal	350.00	700.00	2											
Soap, Dishwashing, Liquid, 250mL	5	btls	150.00	750.00	1	1	1	1	1							
Soap, Toilet, guest size	2	pieces	15.00	30.00	1	1										
Dust pan, plastic, stand-up handle, small	2	pc	75.00	150.00	2											
Chlorine Granules, 1kg/pack	2	packs	85.00	170.00	2											
Spin Mop, w/ stainless steel wringer bucket, w/ durable & ergonomical PP plastic mop handle, 360deg. spin microfiber mop head, 180deg. flexible mop pole	1	pcs	1,500.00	1,500.00	1											
Bleach, Liquid, 99.9% Antibac, 3785 mL	3	gallon	250.00	750.00	2			1								
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	5	boxes	300.00	1,500.00	1	1	1	1	1							
Toilet Bowl and Urinal Cleaner, at least 500mL	2	btls	125.00	250.00	1			1								
Book Ends, Metal, Medium (approx. 13x15x20cm), at least 350g	3	pair	105.00	315.00			3									
<b>Sub-Total</b>				<b>16,813.00</b>												
<b>Grand Total</b>				<b>34,793.00</b>												

Prepared by: \_\_\_\_\_

**DARLYN A. DUPAL**

Noted by: \_\_\_\_\_

**ROMMEL M. GARRIDO**  
Unit Head/Project Leader

Funds Available: \_\_\_\_\_

**ALICIA M. FLORES**  
Head, Budget Office

Date: **09/17/2021**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies