

OFFICE OF THE HEAD OF BUDGET

1/F Administration Building Visca, Baybay City, Leyte, 6521-A PHILIPPINES Telefax: +63 053 563 7189; Local 1009 Email: budget@vsu.edu.ph Website: www.vsu.edu.ph

ADVICE OF SUB-ALLOTMENT

Major Final Output: ADVANCED EDUCATION

Dept./Office/Center: DEPARTMENT OF LIBERAL ARTS AND BEHAVIORAL SCIENCES

(DLABS)

The following allotments are made available in support to programs and projects for the Calendar Year 2021. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	13,678.16
Travel	8,045.98
Semi-Expendable Supplies	2,011.49
Other Professional Expense	
Repair and Maintenance	
Fuel	2,816.09
Representation Expense	8,448.28
Other MOOE	
Other General Services	
TOTAL	35,000.00

Note:

It is advised that you follow the above figure under its corresponding account titles.

Prepared By:

MYRNA S. PANCITO WHITH Head of the Budget Office

Noted By:

LOUELLA C. AMPAC
Financial Management Director