

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0825-57936

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **Office of the Cashier**
 Project Code: **Cash Office - 2023**
 Purpose: **For Office use.**

Total Budget : **150,000.00**

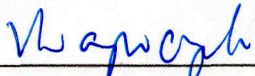
Funding : **GF-MOOE**


PPMP #: **73-5-802-2023-7-0-0**

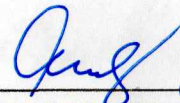
General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fuel & Lubricants																
Diesel	120	liters	84.00	10,080.00	10	10	10	10	10	10	10	10	10	10	10	10
Gasoline, Premium	180	liter	85.00	15,300.00	10	20	20	10	10	20	10	20	20	10	10	20
Sub-Total				25,380.00												
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	10	btl	350.00	3,500.00		10										
Ink, EPSON 003,Genuine Cyan 65mL	5	btl	350.00	1,750.00		5										
Ink, EPSON 003,Genuine Magenta 65mL	5	btl	350.00	1,750.00		5										
Ink, EPSON 003,Genuine Yellow 65mL	5	btl	350.00	1,750.00		5										
Toner, KyoceraTASKalfa 1800	1	piece	7,500.00	7,500.00		1										
Ribbon Cartridge EPSON S015639	10	pieces	165.00	1,650.00		10										
Computer Printer 3-in-1	1	unit	12,500.00	12,500.00		1										
Sub-Total				30,400.00												
Office Furniture & Fixture																
Curtains	25	length	700.00	17,500.00		25										
Sub-Total				17,500.00												
Office Supplies																
Alcohol, Ethyl, 70% solution, 500mL	12	btl	125.00	1,500.00		12										
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	12	box of 50's	30.00	360.00		12										
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	12	boxes	14.00	168.00		12										
Dishwashing Liquid Soap, Refill 350ml	4	pack	120.00	480.00		4										

110,861

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Paper, Bond, A4, S-24, 80 gsm	115	reams	289.00	33,235.00		50	65									
Paper, Bond, Long, S-24, 80 gsm	55	reams	328.00	18,040.00		55										
Paper, Bond, Short, S-24, 80 gsm	10	reams	277.00	2,770.00		10										
Pen, Sign, .5mm, Gel-type, Blue	120	piece	35.00	4,200.00		120										
Pen, Sign, .5mm, Gel-type, Red	24	piece	35.00	840.00		24										
Plastic Twine, 1kl/roll	2	rolls	110.00	220.00		2										
Glue, Multi-Purpose, White, at least 130g (118mL)	1	btls	78.00	78.00		1										
Tape, Transparent, 24mm x 50m	10	rolls	120.00	1,200.00		10										
Correction Tape, 10 meters	10	pcs	32.00	320.00		10										
Sub-Total				63,411.00												
Grand Total				136,691.00												

Prepared by: 
DAHLIA R. ARPOCEPLE

Noted by: 
QUEEN-EVER Y. ATUPAN
 Unit Head/Project Leader

Noted By: 
ALICIA M. FLORES
 Head, Budget Office

Date: **08/25/2022**

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies