



106-5-605-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: **Office of the University Secretary**Project Code: **OUS-Board of REGENTS**Purpose: **for office use**Total Budget : **75,000.00**Funding : **GF- MOOE**

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Toner, NPG 67, Yellow for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	2	pcs	6,000.00	12,000.00	2											
Sub-Total				12,000.00												
Office Supplies																
Toner, NPG 67, Magenta for Canon C3320 Image Runner advance (photocopier, printer/scanner) machine	2	pieces	6,000.00	12,000.00	2											
Toner, NPG 67, Cyan for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	2	pieces	6,000.00	12,000.00	2											
Toner, NPG 67, Black for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	3	pieces	6,000.00	18,000.00	3											
Sub-Total				42,000.00												
Grand Total				54,000.00												

Prepared by: **ANTONIETA D. ISRAEL**Noted by: **FRANCISCO G. GABUNADA**
Unit Head/Project LeaderFunds Available: **MYRNA S. PANCITO**
Head, Budget OfficeDate: **09/17/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies