

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0325-23506

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Department of Agronomy

Project Code: Laboratory Fees

Purpose: For Laboratory supplies

Total Budget : 137,600.00

Funding : STF

PPMP #: 3-1-1546-2022-2-0-0

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Fertilizer, Complete, (14-14-14), 50 kg-bag	5	bag	2,000.00	10,000.00								5				
Polyethylene seedling bag, 6" x 10", black	5	kgs	200.00	1,000.00								5				
Seedling bags 5x5x9	5	pcs	1.50	7.50								5				
Glyphosate base Herbicide, 1L/Bot	2	btl	1,000.00	2,000.00								2				
Net bags (100 pcs)	100	pc	10.00	1,000.00								100				
Sub-Total				14,007.50												
Fertilizers/Pesticide																
Fertilizer, Urea (45-0-0), 50 kg-bag	4	bag	2,800.00	11,200.00								4				
Fertilizer, Muriate of Potash (0-0-60), 50 kg-bag	3	bag	1,900.00	5,700.00								3				
Fertilizer, Ammonium phosphate (16-20-0), 50 kg-bag	3	bag	1,400.00	4,200.00								3				
Sub-Total				21,100.00												
Hardwares																
Shovel, Tempered steel round pointed end	2	piece	300.00	600.00								2				
Shovel, Tempered steel spade	2	piece	250.00	500.00								2				
Sub-Total				1,100.00												
IT Supplies and Equipment																
External Hard Disk Drive (Portable, 2TB), USB 3.1	2	unit	4,200.00	8,400.00								2				
Flash Drive, 128GB, USB 3.0	1	pcs	1,500.00	1,500.00								1				
Epson 001 ink, Black, 127ml, Genuine	10	btls	600.00	6,000.00								10				
Epson 001 ink, Cyan, Genuine	10	btls	350.00	3,500.00								10				
Epson 001 ink, Magenta, Genuine	10	btls	350.00	3,500.00								10				

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Epson 001 ink, Yellow, Genuine	10	btl	350.00	3,500.00							10					
Ink, EPSON 003, Genuine Cyan 65mL	10	btl	350.00	3,500.00							10					
Ink, EPSON 003, Genuine Magenta 65mL	10	btl	350.00	3,500.00							10					
Ink, EPSON 003, Genuine Yellow 65mL	10	btl	350.00	3,500.00							10					
Ink, Epson, genuine (C) T664, 70 ml	10	pieces	350.00	3,500.00							10					
Ink, Epson, genuine (M) T664, 70 ml	10	pieces	350.00	3,500.00							10					
Ink, Epson, genuine, (BK) T664, 70 ml	10	pieces	350.00	3,500.00							10					
Ink, Epson, genuine, (Y) T664, 70 ml	10	pieces	350.00	3,500.00							10					
Ink, Epson 003, Genuine Black 65mL	10	btl	350.00	3,500.00							10					
Sub-Total				54,400.00												
Laboratory Equipment																
Beaker, Glass, 250mL	5	pc	400.00	2,000.00							5					
Beaker, Glass, 150 mL	5	pc	380.00	1,900.00							5					
Sub-Total				3,900.00												
Laboratory Supplies																
Distilled Water, 6 liters	5	btl	150.00	750.00							5					
Beaker, Glass, 1000mL	5	pc	1,000.00	5,000.00							5					
250 mm glass stirring rod	5	pcs	125.00	625.00							5					
aluminum foil tape	2	pcs	250.00	500.00							2					
Buffer solution, pH 7, 1000 ml.	1	btl	1,000.00	1,000.00							1					
Filter Paper Ordinary	1	pcs	5,000.00	5,000.00							1					
Sub-Total				12,875.00												
Medical & Dental Supplies & Equipment																
gloves surgical, sterile, powder free 7.5	1	box of 50 pairs	900.00	900.00							1					
Sub-Total				900.00												
Office Equipment																
Heavy Duty Rain Boots	2	pcs	600.00	1,200.00							2					
Sub-Total				1,200.00												
Office Supplies																
Paper Bag, Brown, Medium #5	5	pack	120.00	600.00							5					
Tissue, Bathroom, 2 Ply, 12rolls/pack	25	pack	204.00	5,100.00							25					
Masking Tape, 1"	25	rolls	60.00	1,500.00							25					

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Meter Stick, wood, 100 cm, yellow background w/ black markings	10	pieces	150.00	1,500.00							10					
Pen, Permanent Marker, red, broad tip	10	pieces	60.00	600.00							10					
Ink, Refill, for Permanent Marker, Black, 30mL	2	btls	115.00	230.00							2					
Ink, Refill, for Permanent Marker, Red, 30mL	2	btls	115.00	230.00							2					
Scissors, 6" heavy duty, good quality	5	piece	68.00	340.00							5					
Trays	10	pieces	45.00	450.00							10					
Paper, Manila	50	pcs	6.00	300.00							50					
Alcohol, Ethyl, 70% solution, 500mL	30	btls	125.00	3,750.00							30					
Face Towel, Cotton, 12 pcs/pack	2	pack	350.00	700.00							2					
Basin, Utility, Durable Plastic, Size: at least 15cm depth x 40.5cm diameter, any Color	10	pcs	205.00	2,050.00							10					
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	2	unit	530.00	1,060.00							2					
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00							20					
Lever Arch File Folder, Horizontal, with Ring Binder & Metal Finger Pull, Size: 3", Long (Black)	7	pcs	140.00	980.00							7					
Kitchen paper towel	10	pack	45.00	450.00							10					
Folder, Sliding, Plastic, w/ Binder, A4, Transparent	20	piece	10.00	200.00							20					
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	3	pcs	192.00	576.00							3					
Pen, Ball, blue	50	pieces	10.00	500.00							50					
Pen, Ball, red	30	pieces	10.00	300.00							30					
Multimedia CD/DVD Lens Cleaner	5	pcs	124.00	620.00							5					
Sticky Note, 2 x 3, Yellow	2	pads	79.00	158.00							2					
Sticky Note, 3 x 3, Yellow	1	pads	84.00	84.00							1					
Sub-Total				28,058.00												
Grand Total				137,540.50												

Prepared by:  **MILESA C. MARSADO**

Noted by:  **RUTH O. ESCASINAS**
Unit Head/Project Leader

Funds Available:  **ALICIA M. FLORES**
Head, Budget Office

Date: 03/28/2022

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies