



DR. EDITHA G. CAGASAN

Project Leader

Department of Development Communication

Visayas State University

Visca, Baybay City, Leyte, PHILIPPINES

Dear *Dr. Cagasan*;

This is to inform you that for **CY 2020**, the following budget is allocated by this office to the following projects:

1. Project Title: Strengthening the RDE Capability of VSU Project Code: ODR.DC.1108-1211		
Account Title	MOOE Allocation (Php)	June 30, 2020 Remaining Budget
I. Travelling Expenses	5,000.00	
II. Training & Scholarship	66,720.00	
III. Supplies and Material Expenses	7,000.00	
IV. Awards, Rewards and Prizes	0.00	
V. General Services	134,075.40	
V. Repairs & Maintenance	0.00	
VI. Labor & Wages	0.00	
VII. Rent/Lease Expenses	0.00	
2020 TOTAL ALLOCATION	212,795.40	145,757.70

2. Project Title: Design and Evaluation of a Media Literacy Intervention for Children Project Code: DDC.615-16		
Account Title	MOOE Allocation (Php)	June 30, 2020 Remaining Budget
I. Travelling Expenses	15,000.00	
II. Training & Scholarship	5,000.00	
III. Supplies and Material Expenses	8,721.00	
IV. Awards, Rewards and Prizes	0.00	
V. General Services	134,075.40	
V. Repairs & Maintenance	0.00	
VI. Labor & Wages	0.00	
VII. Rent/Lease Expenses	0.00	
2020 TOTAL ALLOCATION	162,796.40	95,758.70



3. Project Title: Tracking Down the Flow and Adoption of VSU-generated Technology/ Technology Mapping Project Code: DC.1420.03B		
Account Title	MOOE Allocation (Php)	June 30, 2020 Remaining Budget
I. Travelling Expenses	50,000.00	
II. Training & Scholarship	6,000.00	
III. Supplies and Material Expenses	10,000.00	
IV. Awards, Rewards and Prizes	0.00	
V. General Services	134,075.40	
V. Repairs & Maintenance	0.00	
VI. Labor & Wages	0.00	
VII. Rent/Lease Expenses	0.00	
2020 TOTAL ALLOCATION	200,075.40	161,264.10

4. Project Title: Reporting of Natural Disaster Risks by Philippine Media and Coping Strategies by Disaster-prone Communities (4 studies) Project Code: ECH.14-1420.19		
Account Title	MOOE Allocation (Php)	June 30, 2020 Remaining Budget
I. Travelling Expenses	10,000.00	
II. Training & Scholarship	0.00	
III. Supplies and Material Expenses	31,220.00	
IV. Awards, Rewards and Prizes	0.00	
V. General Services	134,075.40	
V. Repairs & Maintenance	0.00	
VI. Labor & Wages	0.00	
VII. Rent/Lease Expenses	0.00	
2020 TOTAL ALLOCATION	175,295.40	175,295.40

5. Project Title: Design and production of Research-based Knowledge Products Project Code: ISR.RM 1420.01		
MOOE Allocation (Php)	JO Allocation	Total 2020 Budget Allocation
115,891.20	124,000.00	239,891.20

We enjoined you to closely monitor the allotted budget this year and ascertain that the allotted budget will be enough to support the unit under your management till the end of the year. Thank you.

Very Truly Yours;

OTHELLO B. CAPUNO
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VP for Research, Extension and Innovation

cc: Tess Manatad – Budget Office
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