

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2024

Unit/Office/Dept/Div: **Office of the Vice President for the Student Affairs and Services**
 Project Code: **SAS-DSO-2024**
 Purpose: **For OVPSAS and DSO use.**

Total Budget : **40,000.00**
 Funding : **GF-MOOE**
 PPMP #: **PPMP-2024-090924-0410**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (In quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Digital Voice Recorder	1	unit	5,000.00	5,000.00									1			
Camera Gimbal Stabilizer	1	pc	1,500.00	1,500.00									1			
Sub-Total				6,500.00												
Office Furniture & Fixture																
Office Executive Chair	1	pc	11,000.00	11,000.00									1			
24" Heavy Duty Industrial Fan	2	pc	10,000.00	20,000.00										1	1	
Sub-Total				31,000.00												
Grand Total				37,500.00												

Prepared by:
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Submitted by:
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 Unit Head/Project Leader

Date: **09/22/2024**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies