

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0720-49796

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2022**

Unit/Office/Dept/Div: **BOR & University Secretary**

Project Code: **Grad Fee**

Purpose: **For graduation ribbon**

Total Budget : **10,000.00**

Funding : **STF**

PPMP #: **180-1-605-2022-6-0-4**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>IT Supplies and Equipment</b>																
Ink, Epson, genuine (C) T664, 70 ml	1	pieces	350.00	350.00							1					
Ink, Epson, genuine, (BK) T664, 70 ml	1	pieces	350.00	350.00							1					
Ink, Epson, genuine (M) T664, 70 ml	1	pieces	350.00	350.00							1					
Ink, Epson, genuine, (Y) T664, 70 ml	1	pieces	350.00	350.00							1					
<b>Sub-Total</b>				<b>1,400.00</b>												
<b>Office Supplies</b>																
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, white	5	ream	450.00	2,250.00							5					
Ribbon, Satin Cloth, Yellow/Gold, 2"	5	rolls	300.00	1,500.00							5					
Glue Gun, Small (approx. 4x12x 18cm)	3	pcs	185.00	555.00							3					
Glue Stick, Small, for Glue Gun	20	pcs	7.00	140.00							20					
Scotch Tape	10	pcs	30.00	300.00							10					
Tassel	10	rolls	200.00	2,000.00							10					
Ribbon	5	rolls	300.00	1,500.00							5					
<b>Sub-Total</b>				<b>8,245.00</b>												
<b>Grand Total</b>				<b>9,645.00</b>												

Prepared by:

**ANTONIETA D. ISRAEL**

Noted by:

**GUINALDO C. FERNANDEZ JR.**  
 Unit Head/Project Leader

Noted By:

**ALICIA M. FLORES**  
 Head, Budget Office *cf-univ-wide*

Date: **07/20/2022**