



March 24, 2023

Mr. Nilo L. Leorna
Project Leader
RERC
Visca, Baybay City, Leyte

Dear **Mr. Leorna**:

Herewith is the approved CY 2023 budget appropriation for your project entitled **"Bioenergy Generation from Agricultural Wastes, Seaweeds, Algae, Cellulosic Materials, and Plant Oils for Climate Change Mitigation and Food Security"** with project code: **CC19-RE04.1718** in the total amount of **Php 79,000.00** for Supplies and Materials charged to the VSU General Appropriation Act (GAA).

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Submission of quarterly research progress reports of the study to the project leader.
2. Submit to the project leader every 1st week of July of every year the midyear research progress reports of the study.
3. Submit every 1st week of January of the succeeding year the annual research progress reports of the study to the project leader.
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation.
5. Present a paper in the regional/ national R&D Symposia/fora (***as scheduled by Consortium/National agency concerned with prescribed standard format***).
6. Submit to the project leader your terminal report three (3) months after completion of research study.
7. Publish articles of significant research findings in indexed / peer reviewed journals.

Thank you for your continued support and cooperation the VSU's R & D Program.

Very truly yours,


ROSA OPHELIA D. VELARDE
Director for Research

Recommending Approval:


MARIA JULIET C. CENIZA
Vice President, OVPREI

APPROVED:


EDGARDO E. TULIN
President

cc: Dr. Edgardo E. Tulin , VSU President
Ms. Louella C. Ampac , Director, FMO
Ms. Alicia M. Flores , Budget Officer
Mr. Nick Freddy Bello , Head, Accounting Office
File: OVPREI – VP;
OVPREI – RPO;