



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: College of Education

Project Code:

CoEd-2021

Purpose:

Use for Office and Instruction Purposes

☑ Original PPMP	١
Revised (Changed items, same budget) Supplemental	

Total Budget : 70,000.00 Funding : GF- MOOE

General Description	0	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
	Quantity				Jan	Feb	Mar	Арг	May	Jun	Jul	Aug	Sep	Oct	Nov	De
IT Supplies and Equipment																
Ink, Gestetner DX-2430 Reisograph Copy Printer, 500ml	10	pieces	1,080.24	10,802.40	10										- 8	
Gestetner Toner for CS 2014	5	pieces	2,500.00	12,500.00	5											
Master Roll for Gestetner Digital Copy Printer M6123	10	piece	1,960.00	19,600.00	10											
Ink, Epson, genuine, (BK) T664, 70 ml	25	pieces	350.00	8,750.00	15			10								
Ink, Epson, genuine (C) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine, (Y) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Ink, Epson, genuine (M) T664, 70 ml	5	pieces	350.00	1,750.00	5											
Sub-Total				56,902.40												
Office Supplies																
Paper, Bond, Long, S-24, 80 gsm	20	reams	328.00	6,560.00	10			10								
Folder, File, Long, 14pts, White	100	piece	10.00	1,000.00	50			50								
Sticky Flags, Repositionable Indexing Tab, 45x12mm, (20 sheets x 5 colors)/pack	20	pack	40.00	800.00	20											
Sticky Note, 2 x 3, Yellow	20	pads	79.00	1,580.00	20											
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	20	box	30.00	600.00	20											
Clip, Metal Bulldog, 3" (approx. 76.2mm), 12 pcs/box	10	boxes	192.00	1,920.00	10											
Fastener, Paper, plastic, 50 sets/box	10	boxes	38.00	380.00	10					4						
Fastener, Paper, non-rust metal, 50 sets/box	5	boxes	50.00	250.00	5											
Sub-Total				13,090.00												

General Description Quantity L	Quantitu	Hait	Unit Coat	Estimated	Schedule/Milestone of Activities (in quantites)											
	tity Unit Ur	Unit Cost	Budget	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
Grand Total				69,992.40												

Prepared by: _	\sim	· .
	BAYRO	N S. BARREDO

Noted by:

BAYRON S. BARREDO

Unit Head/Project Leader

Head, Budget Office

Date: 09/18/2020

^{*}Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies