



B-2-1093-2021-0-2



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: Department of Consumer & Hospitality Management
Project Code: DTHM-2021-GF

Total Budget : 50,000.00

Funding : GF

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Hardware																
Nylon #300	1	kilo	180.00	180.00	1											
Sub-Total				180.00												
Laboratory Supplies																
Disposable 3-ply face mask, size: 17.5 x 9.5 cm width	3	boxes	200.00	600.00	3											
Sub-Total				600.00												
Office Supplies and Materials																
Soap, Detergent Powder, 1kg/pack	15	packs	108.00	1,620.00	10						5					
Dishwashing Liquid, 250ml	24	bds	100.00	2,400.00	12						12					
Lysol Disinfectant spray 340gm	40	cans	171.00	6,840.00	10			10			10			10		
Floor mop, w/mop bucket microfiber spin rotating 360°	2	pc	1,500.00	3,000.00	1						1					
Cleaner, Glass, Lemon Scent, Pledge or equiv	24	bds	176.05	4,225.20	6			6			6			6		
Soap, Detergent Bar, 100gms	25	bar	17.50	437.50	7			6			6			6		
Rags, large, good quality, size 24"x15", water absorbent	12	pcs	40.00	480.00	6						6					
Bondpaper, short, 80 gsm ultra white	20	reams	295.00	5,900.00	5			5			5			5		
Bondpaper, long	20	reams	375.00	7,500.00	10						10					
Index Tab, transparent self-adhesive asstd colors, 5sets/box, SPEEDO	10	set	55.40	554.00	5						5					
PVC Cover clear short	2	reams	550.00	1,100.00	2											
PVC Cover Clear long	4	reams	650.00	2,600.00	4											
Pen, Sign, Pilot G-Tech 0.5 blue	50	pieces	35.00	1,750.00	25						25					
Ballpen, Black	50	pieces	8.50	425.00	25						25					
BLUE BALLPEN	50	boxes	60.00	3,000.00	25						25					
Pen, Sign, Pilot G-Tech C-4 red	50	pieces	38.00	1,900.00	25						25					

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General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Battery, Alkaline size AA, 2 pcs/pack	24	packet	43.50	1,044.00	12						12					
Binder Clip 2"	10	boxes	70.00	700.00	10											
Binder clip, 1 5/8 inch	10	boxes	60.00	600.00	10											
Binder clip, 1 inch	10	boxes	30.00	300.00	10											
Scissors, 8" heavy duty, good quality	2	pieces	300.00	600.00	2											
Correction Fluid, Touch & Go	12	bottles	38.00	456.00	6						6					
Correction Tape, roller type, film based, 6m min length	35	pieces	35.00	1,225.00	20						15					
NT Cutter blades #500 heavy duty 10's	10	tubes	55.00	550.00	5						5					
Sub-Total				49,206.70												
Grand Total				49,986.70												

Prepared by:

JAMES B. ESCUADRA

Noted by:

VENICE B. PANEZ
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: **07/31/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies