

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

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PPMP-2024-0321-187244

**PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)**  
**CY 2024**

Unit/Office/Dept/Div: **Records and Archives Office**

Project Code: **RAO-2024**

Purpose: **Snacks for NAP and COA visitors during the Records Disposal activity**

Total Budget : **1,000.00**

Funding : **STF**

PPMP #: **PPMP-2024-032124-0010**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<b>Food &amp; Food Ingredients</b>																
Snacks PM (#5)	12	packs	80.00	960.00			12									
<b>Sub-Total</b>				<b>960.00</b>												
<b>Grand Total</b>				<b>960.00</b>												

Prepared by:

**MARIA ROBERTA S. MIRAFLOR**

Submitted by:

**MARIA ROBERTA S. MIRAFLOR**  
 Unit Head/Project Leader

{{-- Date: **03/21/2024**

\*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies