

- ☒ Original PPMP
- ☐ Revised (Changed items, same budget)
- ☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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PPMP-2023-0815-138190

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: **Dean of Students Office**

Project Code: **DSO-Office of the Dean of Students 2024**

Purpose: **OFFICE SUPPLIES**

Total Budget : **97,598.25**

Funding : **GF-MOOE**

PPMP #: **246-5-1551-2024-7-0-0**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
ATX Power Supply (500W)	5	pieces	980.00	4,900.00								5				
CPU (Central Processing Unit)	1	pc	15,000.00	15,000.00								1				
UPS	1	unit	7,000.00	7,000.00								1				
Sub-Total				26,900.00												
Office Furniture & Fixture																
Conference Table with 12 steel frame chair for instruction office	1	set	35,000.00	35,000.00								1				
Office Steel Rack Shelves, 5 Layers	2	unit	10,000.00	20,000.00								2				
Computer Table, tower type	1	unit	3,000.00	3,000.00								1				
Sub-Total				58,000.00												
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00								10				
Folder, Ordinary, A4	500	pcs	7.00	3,500.00								500				
Alcohol, Ethyl, 70% solution, 1 gallon	2	gallons	600.00	1,200.00								2				
Bleach Lemon 250mL/btl	20	btls	25.00	500.00								20				
Sub-Total				8,090.00												
Grand Total				92,990.00												

Prepared by: JUNARD C. GUCELA

Noted by: CHONA A. BRIT
Unit Head/Project Leader

Noted By: FALICIA M. FLORES
Head, Budget Office

Date: 08/15/2023

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies