



February 21, 2022

Mr. Rommel M. Garrido  
Project Leader  
DPBG  
Visca, Baybay City, Leyte

Dear **Mr. Garrido**:

Herewith is the approved CY 2022 budget appropriation for your project entitled "**National Corn Testing Project**" with project code: **NCT.015.089** in the total amount of **Php 185,612.00** charged to the VSU General Appropriation Act (GAA) with the following breakdown:

MOOE CY 2022	
Supplies and Materials	Php 86,000.00
General Services	99,612.00
<b>TOTAL (Php)</b>	<b>185,612.00</b>

In observance to the University's research monitoring and evaluation protocols, the following reminders are hereby provided for the researcher (s) to follow:

1. Submission of quarterly research progress reports of the study to the project leader (**Attachment 1**).
2. Submit to the project leader every 1<sup>st</sup> week of July of every year the midyear research progress reports of the study (**Attachment 2**).
3. Submit every 1<sup>st</sup> week of January of the succeeding year the annual research progress reports of the study to the project leader (**Attachment 3**).
4. Submit the research highlights or papers of the study for presentation in coordination with the project leader during the Research In-house Review and Evaluation (**Attachment 4**).
5. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
6. Submit to the project leader your terminal report three (3) months after completion of research study (**Attachment 5**).
7. Publish articles of significant research findings in indexed / peer reviewed journals.

Thank you for your continued support and cooperation with the VSU's R & D Program.

Very truly yours,

  
**ROSA OPHELIA D. VELARDE**  
Director for Research

Recommending Approval:

  
**MARIA JULIET C. CENIZA**  
Vice President, OVPREI

APPROVED:

  
**EDGARDO E. TULIN**  
President

cc: Dr. Edgardo E. Tulin , VSU President  
Ms. Louella C. Ampac , Director, FMO  
Ms. Alicia M. Flores , Budget Officer  
Ms. Nick Freddy Bello , Head, Accounting Office  
Dr. Victor B. Asio , Dean, CAFS  
File: OVPREI – VP;  
OVPREI – RPO;