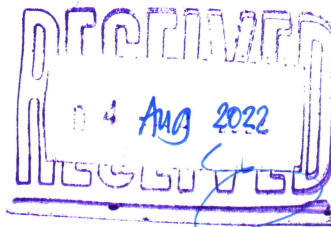




February 21, 2022

Prof. Rosa Ophelia D. Velarde
Director, Research Office
Visayas State University
Visca, Baybay City, Leyte



Dear **Prof. Velarde**:

Herewith is the approved budget appropriation for the CY 2022 operations of the Research Programs Office in the total amount of **one million seven hundred thirty-five thousand and eight hundred sixty-seven pesos (.28) centavos (Php 1,735,867.28)** and Centralized Funds in the total amount of **four million seven hundred sixty-seven thousand pesos (P 4,767,000.00)** chargeable to RPO.A.III.C overhead cost. Please take note of the breakdown following the general budget allocation set by the Budget Office and Finance Management Office.

| Project Code: RPO.A.III.C | |
|---------------------------|-------------------------|
| Breakdown | Amount |
| Traveling Expenses | 100,000.00 |
| Supplies & Materials | 400,000.00 |
| General Services | 1,235,867.28 |
| TOTAL | 1,735,867.28 |
| Centralized Funds: | |
| Training | 1,600,000.00 |
| Professional Services | 270,000.00 |
| Repair & Maintenance | 650,000.00 |
| Other MOOE | 480,000.00 |
| Awards Rewards & Prizes | 1,767,000.00 |
| TOTAL | Php 4,767,000.00 |

As a policy, a quarterly, midyear, and annual progress report of Research Office accomplishment is required for submission to the Vice President for Research, Extension, and Innovation.

Very truly yours,


MARIA JULIET C. CENIZA
VP for REI