



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: **College of Veterinary Medicine**
 Project Code: **CVM LABORATORY FEE**

Total Budget : **200,000.00**
 Funding : **STF**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Electrical Supplies																
Electrical Tape, (Rubber Splicing)	5	rolls	50.00	250.00						5						
Bulb, LED 20 watts	10	pieces	75.00	750.00			5			5						
Sub-Total				1,000.00												
Fertilizers/Insecticide																
Rodenticides, Ratoxin, 250gms	2	pack	300.00	600.00			1			1						
Sub-Total				600.00												
Hardwares																
Hose, garden, 3/8 dia	50	meters	20.00	1,000.00			50									
Sub-Total				1,000.00												
Laboratory Supplies																
Mineral Oil, 500ml/btl	1	bottle	800.00	800.00			1									
Emersons Yeast soluble starch powder, Agar, 500g	1	pack	1,950.00	1,950.00			1									
Cotton, absorbent, 400g	10	rolls	130.00	1,300.00			5			5						
Canada Balsam, 100ml	2	bottle	1,900.00	3,800.00			1			1						
Quick Stain (Hematology) 500ml/btl	1	bottle	3,000.00	3,000.00						1						
Scalpel Blade #10	100	dozen	5.00	500.00			50			50						
Scalpel blade #11	100	dozen	5.00	500.00			50			50						
Disposable 3-ply face mask, size: 17.5 x 9.5 cm width	1	boxes	200.00	200.00			1									
Syringe 5 ml	30	piece	10.00	300.00			30									
Filter Paper No. 1, qualitative	3	boxes	1,300.00	3,900.00			1			2						
Mask, laboratory	50	pieces	5.00	250.00			25			25						
Feeds, PDP Micro pellets, Popular	10	bag	760.00	7,600.00			5			5						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Alcohol, Denatured	10	gallons	150.00	1,500.00			5			5						
Spatula, stainless, long, narrow	12	pieces	150.00	1,800.00			6			6						
Test tube rack, polypropylene, 6 x 15 tubes tubeless	10	pieces	750.00	7,500.00						10						
Nutrient Agar, BBL, 500g	1	bottle	6,000.00	6,000.00						1						
Beaker, 1-L, PYREX glass	12	pieces	750.00	9,000.00			6			6						
Agar, 500 gms/btl	1	bottle	4,000.00	4,000.00						1						
Potato Dextrose Agar	1	gms	4,000.00	4,000.00						1						
Sodium Hydroxide, 500gm/btl	1	bottle	800.00	800.00						1						
Crystal Violet, 25 gm/pack	1	pack	800.00	800.00						1						
Plastic Bag, autoclavable	6	kilo	180.00	1,080.00			3			3						
Paraffin Wax Pellets	15	kilos	200.00	3,000.00			10			5						
micro capillary tube	10	tubes	200.00	2,000.00			5			5						
Benedict Solution	1	bottle	500.00	500.00						1						
Sub-Total				66,080.00												
Machines and parts																
Autoclave tape	6	rolls	200.00	1,200.00			3			3						
Sub-Total				1,200.00												
Medicines, Medical supplies																
Formalin	20	gallon	420.00	8,400.00			10			10						
Parafilm, 4' x 12.5ft. Roll	2	box	1,400.00	2,800.00			1			1						
Xylene 2.5L/btl	4	bottle	1,300.00	5,200.00			2			2						
Betadine solution	1	gallon	1,100.00	1,100.00			1									
Ethyl Alcohol, Absolute	1	gallon	2,000.00	2,000.00			1									
Sub-Total				19,500.00												
Office Supplies and Materials																
Foil, Alum Refill 30cm x 8m	10	roll	42.50	425.00			5			5						
Air Freshener, 280ml Orange/Lemon,	3	tubes	148.50	445.50			2			1						
Bathroom Deodorizer Lemon/Orange scent Albatros	10	pieces	32.95	329.50			5			5						
Battery, Alkaline size AA, 2 pcs/pack	10	packet	43.50	435.00			5			5						
Battery, Alkaline size AAA, 2 pcs/pack	10	packet	19.30	193.00			5			5						
Book, Record 300 pp w/Official Record Book printing	10	pieces	73.80	738.00			5			5						
Hand Sanitizer SAFEGUARD 75ml	20	bottles	95.00	1,900.00			10			10						
Folder, Pressboard long US green, Single fold	30	pieces	18.00	540.00			20			10						

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Folder, Pressboard short US green, Single fold	25	pieces	7.00	175.00			15			10						
Folder, Pressboard long US green, double fold	25	pieces	30.00	750.00						25						
Soap, Dish washing Liquid Refill Lemon 200ml	12	pack	36.00	432.00			6			6						
Pen, Pentel Pilot Supermarker black finetip	12	pieces	31.00	372.00			6			6						
Pencil, Mongol #1	24	pieces	4.50	108.00			12			12						
Tape, Packaging, 2" x 50m., good quality	6	rolls	17.25	103.50			3			3						
Tape, Masking 1" x 50m, good quality	6	rolls	33.15	198.90			3			3						
Tape, Masking 3", good quality	6	rolls	32.00	192.00			3			3						
Tape, Double Sided/Double Stick, Scotch 3M, 1"	5	rolls	65.00	325.00			3			2						
Tape, Magic 1" SCOTCH 3M	3	rolls	135.50	406.50						3						
Thumbtacks, small box Prince	5	boxes	5.75	28.75						5						
Soap, Hand, liquid, 250 ml	10	bottles	90.00	900.00			5			5						
Tissue Paper, 250 twin-ply shts,	24	piece	8.15	195.60			12			12						
Zonrox, Disinfectant cleaner, lemon scented	5	gallons	124.00	620.00			2			3						
Pen, Ball, Pilot BP-S Fine, blue	24	pieces	15.00	360.00			12			12						
Stapler, Swingline, HD #444	3	pc	350.00	1,050.00			2			1						
Lysol Antiseptic solution, Pinescent	10	gallons	650.00	6,500.00			5			5						
Chlorine granules	5	kilo	85.00	425.00						5						
Soap, Detergent Powder, Tide/Surf, 80g	24	pieces	10.00	240.00			12			12						
Alcohol, Rubbing, Isoprophyl 70% 500ml	12	bottles	45.00	540.00	2	2	2	2	2	2						
DOMEX, lemon scent, 500 ml	5	bottles	75.60	378.00			5									
Sub-Total				19,306.25												
Photocopying supplies																
Ink refill, L3110 Epson, (BK)	10	bottle	300.00	3,000.00			5			5						
Ink refill, Epson, genuine, (M) 003, 65ml	5	bottle	300.00	1,500.00			3			2						
Ink refill, Epson, genuine, (C) 003, 65ml	5	bottle	300.00	1,500.00			3			2						
Ink refill, Epson, genuine, (Y) 003, 65ml	5	bottle	300.00	1,500.00			3			2						
Sub-Total				7,500.00												
Grand Total				116,186.25												

Prepared by:

JOEL M. ISRAEL

Noted by:

SANTIAGO T. PEÑA
Unit Head/Project Leader

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: 08/10/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies,
Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies