

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2022-0819-56490

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2023

Unit/Office/Dept/Div: **College of Agricultural & Food Science**

Project Code: **CAFS-2023**

Purpose: **Office Use**

Total Budget : **90,000.00**

Funding : **GF-MOOE**

PPMP #: **34-5-478-2022-7-0-4**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Agricultural/Farm Supplies																
Pots, Plastic, big, at least 14 inches diameter	20	pcs	100.00	2,000.00			20									
Sub-Total				2,000.00												
Construction and Electrical Supplies																
Good lumber, 2"x 3" x 10'	2	length	600.00	1,200.00						2						
Padlock, 30mm	1	pcs	110.00	110.00			1									
Sub-Total				1,310.00												
Hardware																
Door Closer, Good Quality	2	set	2,000.00	4,000.00			2									
Door Knob	2	piece	1,000.00	2,000.00			2									
Plywood, Marine, 3/4"(thickness) x 4' x 8'	1	piece	1,550.00	1,550.00						1						
Plywood, Marine, 1/2"(thickness) x 4' x 8'	1	piece	900.00	900.00						1						
Plywood, Marine, 1/4"(thickness) x 4' x 8'	3	piece	520.00	1,560.00						3						
Extension Ladder, Fiber Glass, at least 21'	1	unit	20,000.00	20,000.00			1									
Bulb, LED, 20 Watts	5	pc	400.00	2,000.00			5									
LED Bulb, 13 watts, 87% Energy Saving	2	pcs	250.00	500.00			2									
Padlock, 50mm	1	piece	210.00	210.00			1									
Sub-Total				32,720.00												
IT Supplies and Equipment																
AVR, 500W (IC Controlled)	2	unit	500.00	1,000.00			2									
Computer Keyboard USB	1	pcs	400.00	400.00			1									
Flash Drive, at least 32GB USB 3.0	2	piece	800.00	1,600.00			2									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Ink, EPSON 003, Genuine Yellow 65mL	3	btl	350.00	1,050.00			3									
Ink, EPSON 003, Genuine Magenta 65mL	5	btl	350.00	1,750.00						5						
Ink, Epson 003, Genuine Black 65mL	5	btl	350.00	1,750.00			5									
Ink, EPSON 003, Genuine Cyan 65mL	5	btl	350.00	1,750.00						5						
VOIP Phone	1	unit	6,000.00	6,000.00			1									
External Hard Disk Drive (Portable, 1TB), USB 3.1	1	unit	3,000.00	3,000.00			1									
External Hard Disk Drive, (Portable 500GB), USB 3.0	1	piece	3,500.00	3,500.00			1									
Wireless Optical Mouse	1	pcs	1,000.00	1,000.00			1									
Mouse, Wired, Optical, USB	2	pieces	210.00	420.00			2									
Sub-Total				23,220.00												
Office Supplies																
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	4	pcs	192.00	768.00			4									
Alcohol, Ethyl, 70% solution, 500mL	5	btl	125.00	625.00			5									
Alcohol, Isopropyl, 70% solution, 500mL, pump type	2	btl	250.00	500.00			2									
Bathroom Deodorizer, with holder, at least 100g, any scent	10	pcs	80.00	800.00			5			5						
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	115.00	345.00						3						
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	3	pack	125.00	375.00			3									
Broom, Soft (Tambo), Large, Heavy Duty	2	pcs	250.00	500.00						2						
Car Freshener, Gel, at least 70g, Lemon/Orange scent	4	cans	180.00	720.00						4						
Cartolina, US, White, at least 160gsm	5	pcs	14.00	70.00						5						
Cartolina, Vellum, White, at least 180gsm	5	pcs	35.00	175.00			5									
Cartolina, Vellum, Gold, at least 180gsm	5	pcs	35.00	175.00			5									
Cleaner, Glass, 500mL, spray type, any scent	3	btl	200.00	600.00			3									
Cleanser, Powder, 500g, any scent	3	btl	76.00	228.00						3						
Clip, Double Binder, 1" (approx. 25mm), Black, 12 pcs/box	3	boxes	20.00	60.00			3									
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	3	boxes	28.00	84.00			3									
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	3	boxes	46.00	138.00			3									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Clip, Double Binder, 2" (approx. 51mm) , Black, 12pcs/box	3	boxes	70.00	210.00			3									
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	3	boxes	13.00	39.00			3									
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00			5									
Soap, Dishwashing, Liquid, 250ml	5	btl	150.00	750.00			2			3						
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	2	pcs	240.00	480.00			2									
Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 50L capacity	1	pcs	520.00	520.00			1									
Envelope, Expanding, with garter tie, blue, long	25	pc	15.00	375.00						25						
Flashlight, rechargeable, LED, 220-240V 50/60Hz, duration time: 10 hrs (low torch), 2.5 hrs (high torch)	1	pcs	1,675.00	1,675.00						1						
Muriatic Acid concentrated scented	2	gal	350.00	700.00			2									
Pail, Utility, Plastic 168 liter cap/drum/water container	2	pieces	1,600.00	3,200.00			2									
Paper, Bond, A4, S-20, 70 gsm	30	reams	253.00	7,590.00			15			15						
Paper, Specialty 200gsm 8-1/2x11, 10s, White	3	packs	38.00	114.00			3									
Pen, Ball, blue	12	pieces	10.00	120.00			12									
Plastic Twine, 1kl/roll	2	rolls	110.00	220.00						2						
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	2	packs	750.00	1,500.00						2						
Ring Binder, plastic, 20mm, 3/4" black	20	pieces	22.00	440.00			20									
Ring Binder, plastic, 25mm, 1" black	20	pieces	30.00	600.00			20									
Ring Binder, plastic, 12mm, 1/2" black	20	pieces	12.00	240.00			20									
Ring Binder, plastic, 6mm, 1/4" black	10	pieces	8.00	80.00			10									
Rubberband, #18, 350 gms/box	2	boxes	270.00	540.00			2									
Staple Wire, #35	5	boxes	30.00	150.00			3			2						
Sprinkler, plastic 3 liters	1	pieces	600.00	600.00			1									
Sticker Paper, high gloss A4 size, 50 sheets/pack	2	pack	155.00	310.00			2									
Tape, Double Sided, 1" x 10m	3	rolls	35.00	105.00						3						
Tape, Packaging, 2" x 100 yards, Clear	2	rolls	75.00	150.00						2						
Tissue, Bathroom, 2 Ply, 12rolls/pack	2	pack	204.00	408.00						2						
Toilet Bowl Cleaner, at least 1 gallon	2	gal	395.00	790.00			2									
Paper Laid A4, 90 gsm White	1	boxes	850.00	850.00			1									
Pen Sign 0.7mm Gel type, blue	12	pc	49.00	588.00			12									

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Magazine Box / Data File Box / Datafiler, horizontal, made of chipboards, closed ends, Legal (Single)	5	pcs	100.00	500.00						5						
Kitchen paper towel	3	pack	45.00	135.00						3						
Sub-Total				30,667.00												
Grand Total				89,917.00												

Prepared by: REMENITA J. SOLIS

Noted by: VICTOR B. ASIO
Unit Head/Project Leader

Noted By: ALICIA M. FLORES
Head, Budget Office

Date: 08/22/2022

<> *Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies