



21-2-243-2021-8-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

RECEIVED
 OCT 15 2020
 Amolin

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: Institute of Strategic Research & Development Studies

Project Code: CB.PGP.19-EXT02

Purpose: For project use

Total Budget : 15,000.00

Funding : GF - CO MOOF - 9

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink, Epson 003,Genuine Black 65mL	2	btl	350.00	700.00		1		1								
Ink, EPSON 003,Genuine Cyan 65mL	2	btl	350.00	700.00		1		1								
Ink, EPSON 003,Genuine Magenta 65mL	2	btl	350.00	700.00		1		1								
Ink, EPSON 003,Genuine Yellow 65mL	2	btl	350.00	700.00		1		1								
Computer Monitor 24"	1	set	10,000.00	10,000.00		1										
Sub-Total				12,800.00												
Office Supplies																
Alcohol, Isopropyl, 70% solution, 500mL	2	btls	140.00	280.00		2										
Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	115.00	230.00		2										
Battery, Alkaline, Size: AAA, Nominal Voltage: 1.5 volts, 2 pcs/pack	2	pack	125.00	250.00		2										
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	3	box	30.00	90.00			3									
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	3	boxes	14.00	42.00			3									
Fastener, Paper, plastic, 50 sets/box	2	boxes	38.00	76.00			2									
Folder, File, Long, 14pts, White	10	piece	10.00	100.00			10									
Paper, Bond, A4, S-20, 70 gsm	3	reams	253.00	759.00			3									
Paper, Manila	20	pcs	6.00	120.00			20									
Pen, Ball, blue	5	pieces	10.00	50.00			5									
Pen, Sign, .5mm, Blue	3	piece	35.00	105.00			3									

SN20-10-0100

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				2,102.00												
Grand Total				14,902.00												

Prepared by: _____

ERNESTO A. GONZAGA

Noted by: _____

CHRISTOPHER C. GALGO
Unit Head/Project Leader

Funds Available: _____

MYRNA S. PANCITO
Head, Budget Office

Date: **09/17/2020**

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies