



0718

March 21, 2023

**DR. EDGARDO E. TULIN**

President

Visayas State University

Through:

**DR. BEATRIZ S. BELONIAS**

Vice President for Academic Affairs

**Dear Dr. Tulin,**

Greetings of good health!

This is in relation to the Finding of ISO during the recent Re-certification Audit last February 27-28, 2023, wherein the auditor found out that unlicensed software is used in the GEng 114 – Cartography laboratory class.

The root cause of the issue is not on the unlicensed software because the department thru the laboratory instructor (me that time) acquired a free educational license in 2021. The software is renewable every year, provided that the instructor submits a Certificate of Employment to the software's owner. However, the available software that they give is only the two latest versions which operates only in at least 4GB RAM computer. Our computers that are bought eight (8) years ago have only 2GB RAM hence, we installed the unlicensed six-year older version of the software.

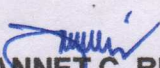
With this, I would like to request your office for the purchase of at least 8GB of RAM and 256GB SSD to resolve the issue. Below is the estimated cost and specification for your reference.

No.	Description	Qty.	Unit Cost	Total Cost
1	RAM, 8GB DDR3 1333MHz for Desktop Computer	30	1,000.00	30,000.00
2	SSD 256GB for Desktop Computer	30	1,500.00	45,000.00
	TOTAL			75,000.00

Hoping for your utmost consideration on this request.

Thank you very much.

Sincerely yours,

  
**JANNET C. BENCURE, PhD**  
Head, DGE; Dean, CET



Recommending Approval:

*Key*  
**BEATRIZ S. BELONIAS, PhD**  
VP for Academic Affairs

Approved:

**EDGARDO E. TULIN, PhD**  
President

*Pls. prepare the PR & PPMP. These will be charged to STF - Instruction (Tulin)*

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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