

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

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PPMP-2022-0218-15101

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Department of Pure and Applied Chemistry

Project Code: DoPAC-GF2022

Purpose: For office use

Total Budget : 110,927.25

Funding : GF-MOOE

PPMP #: 15-5-48-2022-9-0-1

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Cover for CPU (Mini Tower) (package)	3	set	60.00	180.00		3										
Cover for keyboard	3	pieces	50.00	150.00			3									
External Hard Disk Drive (Portable, 1TB), USB 3.1	1	unit	3,000.00	3,000.00			1									
Flash Drive, at least 32GB USB 3.0	1	piece	800.00	800.00			1									
Ink, Epson 003, Genuine Black 65mL	10	btl	350.00	3,500.00		10										
Ink, EPSON 003, Genuine Cyan 65mL	10	btl	350.00	3,500.00		10										
Ink, EPSON 003, Genuine Magenta 65mL	10	btl	350.00	3,500.00			10									
Ink, EPSON 003, Genuine Yellow 65mL	10	btl	350.00	3,500.00		10										
Ink, Epson, genuine, (BK) T664, 70 ml	5	pieces	350.00	1,750.00					5							
Ink, Black C13T05A100 for Epson Copier ProWF-C878R	5	box	3,000.00	15,000.00					5							
Sub-Total				34,880.00												
Office Supplies																
Acetate, transparent, guage #3, approx. 50m/roll	1	rolls	880.00	880.00			1									
Air Freshener, Scented Gel, at least 180g, Lemon/Orange Scent	10	pcs	192.00	1,920.00			10									
Air Freshener, Spray, at least 280mL, Lemon/Orange Scent	5	tubes	220.00	1,100.00				5								
Alcohol, Ethyl, 70% solution, 500mL	30	btl	125.00	3,750.00		30										
Bathroom Deodorizer, with holder, at least 100g, any scent	5	pcs	60.00	300.00				5								
Battery, Rechargeable, AA (4pcs) w/ Charger	1	set	3,680.00	3,680.00				1								

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Calculator, desktop-type, 12 digits, 2-way power, plastic keys	2	unit	530.00	1,060.00					2							
Chlorine Granules, 1kg/pack	4	packs	85.00	340.00		4										
Class Record, (for College use)	10	pcs	40.00	400.00				10								
Cleaner, Glass, 500mL, spray type, any scent	5	btl	200.00	1,000.00					5							
Cleanser, Powder, 500g, any scent	10	btl	76.00	760.00					10							
Clip, Double Binder, 1-1/4" (approx. 32mm), Black, 12 pcs/box	5	boxes	28.00	140.00			5									
Clip, Double Binder, 1-5/8" (approx. 41mm), Black, 12 pcs/box	5	boxes	46.00	230.00			5									
Clip, Double Binder, 2" (approx. 51mm) , Black, 12 pcs/box	5	boxes	70.00	350.00		5										
Clip, Double Binder, 3/4" (approx. 19mm) , Black, 12 pcs/box	5	boxes	13.00	65.00			5									
Clip, Metal Bulldog, 1-1/2" (approx. 38.1mm), 12 pcs/box	5	boxes	55.00	275.00			5									
Clip, Metal Bulldog, 2" (approx. 50.8mm), 12 pcs/box	5	boxes	76.00	380.00		5										
Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	10	box	30.00	300.00					10							
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	10	boxes	14.00	140.00					10							
Soap, Detergent, Powder, 1 kilo/pack, any scent	5	kl	105.00	525.00			5									
Disinfectant Spray, 170g	5	can	280.00	1,400.00			5									
Dust pan, plastic, stand-up handle, large	3	pc	140.00	420.00			3									
Envelope, Expanding, with garter tie, blue, long	10	pc	15.00	150.00				10								
Envelope, Mailing, white, long, 500pcs/box	1	box	395.00	395.00				1								
Fastener, Paper, plastic, 50 sets/box	20	boxes	38.00	760.00		20										
Glue Stick, Small, for Glue Gun	20	pcs	7.00	140.00				20								
Hand Sprayer, plastic, 150 ml cap.	2	pieces	100.00	200.00		2										
Sticky Note, 2 x 3, Yellow	10	pads	79.00	790.00		10										
Nylon Twine 1 kg white	2	roll	75.00	150.00					2							
Paper, Bond, A4, S-20, 70 gsm	20	reams	253.00	5,060.00			20									
Paper, Bond, A4, S-24, 80 gsm	20	reams	289.00	5,780.00				20								
Paper, Felt, 27" x 21", Red	5	pieces	15.00	75.00			5									
Pen, Whiteboard Marker, red	10	pieces	50.00	500.00					10							
Pen, Whiteboard Marker, blue,	10	pieces	50.00	500.00					10							

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Puncher, 2 holes, heavy duty	2	pieces	155.00	310.00		2										
Record Book, Big, 300 pages	5	pcs	80.00	400.00				5								
Record Book, Big, 500 pages	5	pcs	115.00	575.00					5							
Ruler, Plastic, 12"	5	pieces	15.00	75.00		5										
PENCIL #2 MEDIUM YELLOW 12/BOX	5	Box of 12's	120.00	600.00			5									
Soap, Detergent, Liquid, 1 gal, any scent	3	gal	350.00	1,050.00					3							
Fabric Conditioner, Antibacterial, Refill, 1.5L, any scent	5	pack	330.00	1,650.00					5							
Sticky Note, 3 x 3, Yellow	10	pads	84.00	840.00								10				
Sub-Total				39,415.00												
Grand Total				74,295.00												

Prepared by: THELMA P. APAS

Noted by: ELIZABETH S. QUEVEDO
Unit Head/Project Leader

Funds Available:

ALICIA M. FLORES
Head, Budget Office

Date: 02/18/2022

Funding Sources: General Fund(GF), Trust Fund(TF), Special Trust Fund(STF), IGP, Supplemental or Augmentation
Note: Please make a separate PMP for each funding source.
Categorize the entries such as Office Supplies, Office Appliance & Equipment, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies