



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2025-1120-309752

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) NO. 01

☐ INDICATIVE ☒ FINAL

Fiscal Year: 2025

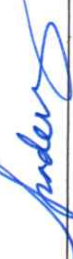
End-user or Implementing Unit: Department of Agricultural Education & Extension

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)			FUNDING DETAILS		Remarks
General Description and Objective of the Project to be Procured	Type of the Project to be Procured (Goods, Infrastructure, Consulting Services)	Quantity and Size of the Project to be Procured	Recommended Mode of Procurement	Pre-Procurement Conference (Yes/No)	Start of Procurement Activity	End of Procurement Activity	Expected Delivery/Implementation Period	Source of Funds	Estimated Budget / Authorized Budgetary Allocation (Php)	Attached Supporting Documents	
Common-Use Supplies & Equipment (CSE)											
Bond Paper, 80 gsm, A4	Goods	2 reams * 1	NP - Agency to Agency	No	12/2025	01/2026	02/2026	GF-MOOE	550.00	Technical Specification	
Bond Paper, 80 gsm, Long	Goods	2 reams * 2	NP - Agency to Agency	No	12/2025	01/2026	02/2026	GF-MOOE	610.00	Technical Specification	
Pencil, Lead/Graphite, with Eraser	Goods	2 boxes * 5	NP - Agency to Agency	No	12/2025	01/2026	02/2026	GF-MOOE	270.00	Technical Specification	
Toilet Tissue Paper, 2 Ply	Goods	5 packs * 7	NP - Agency to Agency	No	12/2025	01/2026	02/2026	GF-MOOE	1,100.00	Technical Specification	
Sub-Total									2,530.00		

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Non-Common-Use Supplies and Equipment (Non-CSE)											
Certificate Holder, A4	Goods	17 pcs * 3	Small Value Procurement	No	12/2025	01/2026	02/2026	GF-MOOE	935.00	Technical Specification	
Notebooks, 80 Leaves	Goods	10 pcs * 4	Small Value Procurement	No	12/2025	01/2026	02/2026	GF-MOOE	250.00	Technical Specification	
Sign Pen, Extra Fine Tip, Blue	Goods	3 boxes * 6	Small Value Procurement	No	12/2025	01/2026	02/2026	GF-MOOE	885.00	Technical Specification	
White Folder / File Folder, Legal	Goods	50 pcs * 8	Small Value Procurement	No	12/2025	01/2026	02/2026	GF-MOOE	400.00	Technical Specification	
Sub-Total									2,470.00		
TOTAL BUDGET:									5,000.00		

* Please see attached specification

Prepared by:


LOVELY V. PADERES
 Job Order
 DAEEx

Date:


 11/20/2025

Submitted by:


ANNA MARTHA C. MONSANTO
 Assistant Professor I
 DAEEx

Date:


 11/20/2025

Date Generated: 11/20/2025