



-5-1112-2021-9-0-2



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
CY 2021

Unit/Office/Dept/Div: **Department of Development Communication**
 Project Code: **DDC 2021**
 Purpose: **For office equipment**

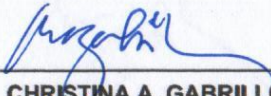
Total Budget : **52,118.64**
 Funding : **GF- MOOE**

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Ink cartridge Cannon Pixma 810 black	5	pc	800.00	4,000.00	1	1	1	1	1							
Ink Cartridge Canon Pixma 811 Color	5	pcs	1,100.00	5,500.00	1	1	1	1	1							
Sub-Total				9,500.00												
Office Equipment																
Printer All-in-One System With Wi-fi, ADF and Ink Tank system	1	unit	14,695.00	14,695.00	1											
Comb Binding ring Machine,	1	pc	22,000.00	22,000.00	1											
Sub-Total				36,695.00												
Office Supplies																
Paper Cutter, Sliding, for A3, with metal base, replaceable blades	1	unit	2,550.00	2,550.00	1											
Paper, Bond, A4, S-24, 80 gsm	10	reams	289.00	2,890.00	2	2	2	2	2							
Fastener, Paper, plastic, 50 sets/box	4	boxes	38.00	152.00	1	1	1	1								
Glue, Multi-Purpose, White, at least 130g (118mL)	4	btls	78.00	312.00	1	1	1	1								
Glue Stick, Small, for Glue Gun	2	pcs	7.00	14.00	2											
Sub-Total				5,918.00												
Grand Total				52,113.00												

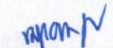
Prepared by:


JESSE C. TULIN

Noted by:


CHRISTINA A. GABRILLO
 Unit Head/Project Leader

Funds Available:


MYRNA S. PANCITO
 Head, Budget Office
Date: **11/04/2020**