



PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2021

Unit/Office/Dept/Div: National Coconut Research Center-Visayas

Project Code:

EXT83

Purpose:

2021 supplies for EXT83

Total Budget: 7,000.00 Funding: GF- MOOE

☑ Original PPMP

General Description	Quantity	Unit	Unit Cost	Estimated Budget		Schedule/Milestone of Activities (in quantites)										
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
PVC Plastic Cover 100pcs per Pack A4 size 0.2mm	1	packs	500.00	500.00	1		1120			4 (4)	21.54	-514			2010	
Sub-Total				500.00												
Medical & Dental Supplies & Equipment			f .													
Face Mask, Surgical, Disposable, 3-ply, 50 pcs/box	3	boxes	300.00	900.00	3											
Sub-Total				900.00									1-11/19		- 1119	
Office Supplies																
Paper, Bond, A4, S-24, 80 gsm	5	reams	289.00	1,445.00	5											176.23
Envelope, Document, Brown, 150 lbs, Long	50	рс	7.00	350.00	50		=									
Folder, File, Long, 14pts, White	60	piece	10.00	600,00	60											
Paper, Art, glossy, assorted colors, 500shts/ream	2	reams	235.00	470.00	2											
Pen, Sign, .5mm, Gel-type, Blue	12	piece	35.00	420.00	12											
Fastener, Paper, plastic, 50 sets/box	5	boxes	38.00	190.00	5											
Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	5	boxes	14.00	70.00	5											
Staple Wire, #35	2	boxes	30.00	60.00	2											
Staple Wire, #10	2	boxes	11.00	22.00	2											
Pen, Ball, red	10	pieces	10.00	100.00	10						0.500.50000000					Nerva ballocal
Envelope, Document, Brown, 150 lbs, Short	50	рс	5.00	250.00	50											
Pen, Ball, black	100	pieces	10.00	1,000.00	100											
Staple wire remover	2	pieces	34.00	68.00	2											
Correction Pen, rolling ball-metal tip	2	рс	220.00	440.00	2					4						
Paste, solid, w/ water well & applicator, 200gms	2	btls	50.00	100.00	2		74									

General Description	Quantity	Unit	Unit Cost	Estimated Budget		Schedule/Milestone of Activities (in quantites)										
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Sub-Total				5,585.00					11							
Grand Total				6,985.00						21-120						

Prepared by:

JERREL ANN L. LAGITAO

Noted by:

MA JULIET C. CENIZA

Funds Available:

MYRNA S. PANCITO
Head, Budget Office

Date: 09/30/2020

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies

^{*}Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation Note: Please make a separate PPMP for each funding source.