



13-5-485-2021-9-0-4



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
 CY 2021

RECEIVED
 OCT 10 2020

BY: *[Signature]*

- ☒ Original PPMP
☐ Revised (Changed items, same budget)
☐ Supplemental

Unit/Office/Dept/Div: Department of Economics

Project Code: Ext. 64- DOE

Purpose: For use in the extension project.

Total Budget : 50,000.00

Funding : GF- MOOE

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantites)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IT Supplies and Equipment																
Computer Printer, All-in-One/Multifunction Colored-Ink Tank	1	unit	11,000.00	11,000.00	1											
Sub-Total				11,000.00												
Office Supplies																
Notebook, Spiral 60 leaves	50	pcs	23.00	1,150.00	50											
Paper, Bond, A4, S-20, 70 gsm	4	reams	253.00	1,012.00	4											
Paper, Bond, Long, S-20, 70 gsm	2	reams	286.00	572.00	2											
Pen, Permanent Marker, blue, fine tip	20	pieces	60.00	1,200.00	20											
Pen, Ball, black	24	pieces	10.00	240.00	24											
Pen, Ball, blue	24	pieces	10.00	240.00	24											
Envelope, Expanding, Plastic, Long, with Handle	50	pcs	100.00	5,000.00	50											
Pen, Permanent Marker, black, fine tip	20	pieces	60.00	1,200.00	20											
Morocco board, A4, 100pcs/ream, 230 gsm, for cover, beige	1	ream	450.00	450.00	1											
Sub-Total				11,064.00												
Grand Total				22,064.00												

Prepared by: *[Signature]*
CARLITO O. SUGANOB

Noted by: *[Signature]*
BRENDA M. RAMONEDA
 Unit Head/Project Leader

Funds Available: *[Signature]*
MYRNA S. PANCITO
 Head, Budget Office

Date: 10/12/2020

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies