

☒ Original PPMP

☐ Revised (Changed items, same budget)

☐ Supplemental



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

SCAN HERE



PPMP-2024-0805-214469

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2024

Unit/Office/Dept/Div: Internal Audit Service

Project Code: IASO-2024

Purpose:

Total Budget : 33,286.31

Funding : STF

PPMP #: PPMP-2024-080524-0334

Lecture-Orientation on the Formulation of Institutional Internal Audit Framework and Guidelines

General Description	Quantity	Unit	Unit Cost	Estimated Budget	Schedule/Milestone of Activities (in quantities)											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Accommodation																
Accommodation (VSU guests)	2	heads	500.00	1,000.00								2				
Sub-Total				1,000.00												
Food & Food Ingredients																
Snacks AM	35	set	80.00	2,800.00								35				
Snacks PM	35	packs	80.00	2,800.00								35				
Lunch (Buffet Style) Menu#1	35	person	200.00	7,000.00								35				
Meals (Dinner) Buffet Style	6	person	200.00	1,200.00								6				
BreakFast for the Guest and Key Officials	6	day	180.00	1,080.00								6				
Sub-Total				14,880.00												
Grand Total				15,880.00												

Prepared by:

LEONARDO S. TORAJA JR.

Submitted by:

MARIA TERESA A. CRUZ
Unit Head/Project Leader

Date: 08/05/2024

*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies