

- ☒ Original PPMP  
☐ Revised (Changed items, same budget)  
☐ Supplemental



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

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PPMP-2022-1215-82260

## PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

CY 2022

Unit/Office/Dept/Div: Office of the President

Project Code: OP-2022-Christmas Party

Purpose: Dinner with cocktails during the 2022 Christmas Party

Total Budget : 36,000.00

Funding : GF-MOOE

PPMP #: 58-5-1083-2022-11-0-13

| General Description                                 | Quantity | Unit   | Unit Cost | Estimated Budget | Schedule/Milestone of Activities (in quantities) |     |     |     |     |     |     |     |     |     |     |     |
|-----------------------------------------------------|----------|--------|-----------|------------------|--------------------------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                                                     |          |        |           |                  | Jan                                              | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| <b>Food &amp; Food Ingredients</b>                  |          |        |           |                  |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| Dinner with cocktails (December 16, 2022), @300/pax | 120      | person | 300.00    | 36,000.00        |                                                  |     |     |     |     |     |     |     |     |     |     | 120 |
| <b>Sub-Total</b>                                    |          |        |           | 36,000.00        |                                                  |     |     |     |     |     |     |     |     |     |     |     |
| <b>Grand Total</b>                                  |          |        |           | 36,000.00        |                                                  |     |     |     |     |     |     |     |     |     |     |     |

Prepared by:

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Noted by:

**ALLEN GLENNIE P. LAMBERT**  
 Unit Head/Project Leader

Noted By:

**ALICIA M. FLORES**  
 Head, Budget Office

Date: 12/15/2022

<> \*Funding Sources: General Fund(GF), Trust Fund(TF, Special Trust Fund(STF), IGP, Supplemental or Augmentation

Note: Please make a separate PPMP for each funding source.

Categorize the entries such as Office Supplies, Office Appliance & Equipment, Office Furniture, Laboratory Supplies, IT Equipment, Construction & Electrical Supplies, Farm & Agricultural Supplies, Feeds & Feed Ingredients, Medical & Dental Supplies, Auto Supplies