

NOTE: If PR was already prepared in Early Procurement Activities (EPA) charged to General Fund, there is no need to prepare another PR. However if the amount of PR was less than the given allocation you can prepare but only based in difference.

VIATAS
UNIVERSITY

THE HEAD OF BUDGET

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**ADVICE OF SUB-ALLOTMENT
CY 2023**

February 21, 2023

Major Final Output : **GASS**

Dept./Office/Center: **OFFICE OF THE UNIVERSITY DISASTER AND RISK REDUCTION
MANAGEMENT**

The following allotments are made available in support to programs and projects for the Calendar Year 2023. It is the responsibility of the Department/Office Heads and Center Directors to keep expenditures within the limit of the amounts allotted.

Breakdown:

Supplies	69,787.99
Travel	7,067.14
Fuel	14,310.95
Semi-Expendable Supplies	8,833.92

TOTAL	100,000.00
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Note:

It is advised that you follow the above figures under its corresponding account titles.

Prepared By:


ALICIA M. FLORES

Head of the Budget Office

Noted By:


LOUELLA C. AMPAC

Financial Management Director

Vision:
Mission:

A globally competitive university for science, technology, and environmental conservation.
Development of a highly competitive human resource, cutting-edge scientific knowledge
and innovative technologies for sustainable communities and environment.

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